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We're Committed to Collaboration

**Limestone District School Board Agenda
Committee of the Whole Board (Budget) Meeting
Wednesday, June 12, 2019
Limestone Education Centre
220 Portsmouth Ave., Kingston, Ontario
4:30 p.m.**

Acknowledgement of Territory:

"The Limestone District School Board is situated on the traditional territories of the Anishinaabe and Haudenosaunee. We acknowledge their enduring presence on this land, as well as the presence of Métis, Inuit and other First Nations from across Turtle Island. We honour their cultures and celebrate their commitment to this land."

Approval of Agenda

Declaration of Conflict of Interest

Information Items:

1. 2019-2020 Preliminary Operating Revenues, Myra Baumann, Manager, Financial Services
2. 2019-2020 Preliminary Operating Expenditures, Myra Baumann, Manager, Financial Services
3. 2019-2020 Preliminary Capital Budget – Revenues and Expenditures, Myra Baumann, Manager, Financial Services

Action Items:

1. 2019-2020 Consolidated Budget and Recommendation to the Board for Approval, Myra Baumann, Manager, Financial Services

Other Business

Next Meeting Date:

Monday, June 17, 2019 - Tentative

Adjournment



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Committee of the Whole Board (Budget) Meeting

ADMINISTRATIVE REPORT

2019-2020 PRELIMINARY OPERATING BUDGET – REVENUE

JUNE 12, 2019

Purpose:

To provide Trustees with an analysis of the 2019-2020 preliminary operating budget revenue.

Background:

The preliminary operating revenue is not yet presented on a full PSAB basis. It excludes School Generated Funds at an estimated amount of \$6,000,000 and Charitable Trust donations at an estimated amount of \$186,000. These components as well as the capital revenue estimates is incorporated in the administrative report titled 2019-2020 Budget and Recommendation for Approval.

The 2019-2020 preliminary operating revenue is presented alongside the 2018-2019 revised estimates and 2018-2019 estimates for comparison purposes.

The projected enrolment of 19,145 ADE that the 2019-2020 preliminary operating revenue estimates is calculated on is summarized below:

- Elementary enrolment is projected at 13,134 ADE.
- Secondary enrolment is projected at 5,968 ADE.
- Secondary-high credit enrolment is projected at 43 ADE.

Adult education, continuing education and summer school enrolment is projected at 344 ADE.

Observation/Analysis:

In the analysis below, the 2019-2020 preliminary operating revenue estimates is compared to the 2018-2019 revised estimates operating revenue.

Operating GSN allocations have decreased \$3,426,711 or 1.42%.

Pupil Foundation allocation has decreased \$7,796,352 or 7.26%.

- Allocation is intended to cover classroom related costs including teachers, ECEs, supply teachers, library and guidance, consultants and professional supports, textbooks, supplies, and computers.

Limestone District School Board is situated on traditional territories of the Anishinaabe & Haudenosaunee.

- The elementary Pupil Foundation allocation has three groupings: Kindergarten (JK/SK), Primary (Grades 1 to 3), and Junior and Intermediate (Grades 4 to 8).
- The Ministry of Education sets funding consistent with the current labour framework meaning a 1.00% salary increase, no unpaid days, funding for sick days, minimum benefit period for maternity leave for eligible employees at 8 weeks and eligibility for short-term sick leave and disability plan benefits. This labour framework applies to all employee groups, except where noted.
- Continuation of the benefit funding benchmark reduction of .167% as part of the phasing out of retirement gratuities.
- Reduction to the funded classroom staffing ratio for ECEs from 1.14 to 1.00.
- New per-pupil amount of \$87.32 per ADE to assist with ECE supply costs.
- Funded average class size for Grades 4-8 increased from 23.84 to 24.50 to align with the regulated average.
- Funded average class size for Grades 9-12 increased from 22.00 to 28.00 to align with the regulated average.
- Secondary programming amount no longer provided.
- Second year of a three-year investment to provide additional teachers to support Grades 7 and 8 students.
- Overall the allocation has decreased as a result of the class size changes, ECE staffing ratio reduction, elimination of secondary programming, declining enrolment and a reduction in the benefit benchmark offset by the labour framework salary increase and the new per-pupil amount for ECE supply costs.

School Foundation allocation has increased \$209,290 or 1.30%.

- This is the third year of a four-year phase in of the change in the definition of a school based on recommendations from the Technical Advisory Committee. The change will provide funding based on a campus definition of a school. A campus is being defined as property or properties owned, leased or rented by the school board that are linked by a contiguous property line.
- This allocation is intended to cover costs of in-school administration and leadership – principals, VPs and secretaries as well as supplies for school administration purposes.
- There are three tiers of funding support for school administration, supported, distant, and regular schools.
- Supported school, defined as an elementary school where the next closest elementary school of the board is at least 20 km away, or a secondary or combined elementary/secondary school where the closest secondary or combined elementary/secondary school of the board is a least 45 km away.

- Distant school, defined as an elementary school that does not meet the criteria for a supported school where the next closest elementary school of the board is at least 10 km away or a secondary or combined elementary/secondary school that does not meet the criteria for a supported school where the next closest secondary or combined elementary/secondary school of the board is at least 20 km away.
- Regular school is defined as a school, which does not meet the criteria for either a distant or a supported school.
- Overall the allocation has increased as a result of the labour framework salary increase and the allocation method change offset by declining enrolment and the reduction in the benefit benchmark.

Special Education allocation has increased \$68,453 or .23%.

- In 2019-2020, the Ministry invested in the Behaviour Expertise Amount allocation by \$171,912 over 2018-2019. This investment includes funding for:
 - Professional staff at the board level who have expertise in Applied Behaviour Analysis (ABA), including Board Certified Behavior Analysts (BCBAs).
 - Training opportunities that will build school board capacity in ABA.
- Overall the allocation has increased as a result of the labour framework salary increase and the increase in the Behaviour Expertise Amount offset by declining enrolment and the reduction in the benefit benchmark.

Language allocation has decreased by \$252,400 or 5.87%.

- The allocation represents French as a Second Language (FSL) of \$2,939,064 and English as a Second Language (ESL) of \$1,111,676.
- FSL funding supports additional costs of providing core French, Extended French, and French Immersion programs. Whereas ESL funding is provided to assist new students to Canada to develop proficiency in their language of instruction over a period of four years.
- Overall the allocation decreased as a result of a decrease in projected FSL and ESL students and the reduction in the benefit benchmark offset by the labour framework salary increase.

Supported School allocation has increased \$336,104 or 16.47%.

- Provides additional funding for teaching and early childhood educator (ECE) staff to improve the viability of Supported Schools.
- In 2019-2020, the allocation was updated to reflect the changes to class sizes and the ECE funded classroom staffing ratio.

- Overall the allocation has increased as a result the labour framework salary increase, changes to the class size and ECE funded classroom staffing ratio and declining enrolment offset by the reduction in the benefit benchmark.

Remote and Rural allocation has decreased \$899 or .42%.

- Distance factor is measured from the central board office to the nearest largest urban centre, that being Ottawa.
- Overall the allocation has decreased as a result of declining enrolment and the reduction in the benefit benchmark offset by the labour framework salary increase.

Rural and Northern Education allocation has decreased \$10,099 or 1.86%.

- The Rural and Northern Education allocation was introduced in 2017-2018 and will continue in 2019-2020 to further improve education for students from rural and northern communities.
- Funding is based on the number of rural students and two factors measuring the density of rural student enrolment.
- Overall the allocation has decreased as a result of declining enrolment and the reduction in the benefit benchmark offset by the labour framework salary increase.

Learning Opportunities allocation has decreased by \$2,557,357 or 37.31%.

- Components include Literacy/Numeracy, Student Success, OFIP, Specialist High Skills Major, Outdoor Education and supplemental library funding.
- Six components within the Learning Opportunities allocation (Literacy & Math outside the school day; Student Success Grades 7 to 12; Grades 7 & 8 Literacy & Numeracy and Student Success Teachers; OFIP Tutoring; Specialist High Skills Major; Outdoor Education) are enveloped in a student achievement envelope.
- There is some flexibility in the use of the six individual allocations within the student achievement envelope as long as the funds in total are spent on the six programs in the envelope.
- In 2017-2018, the labour framework established a Local Priorities Fund (LPF) to address a range of priorities, including special education. The LPF expires on August 31, 2019.
- Overall the allocation has decreased as a result of the expiry of the LPF, declining enrolment and the reduction in the benefit benchmark offset by the labour framework salary increase.

Continuing Education allocation and Other Programs has increased \$261,868 or 17.76%.

- The investments related to the adult day school teachers that were previously funded through the LPF have been transferred to a new Adult Day School/Continuing Education Supplement.

- Starting in 2019-2020, operating allocations will be reduced by the new International Student Recovery Amount (ISRA). The ISRA is based on the ADE of fee-paying international visa students multiplied by \$1,300.
- The continuing education allocation is driven primarily by enrolment. Enrolment is projected to decline in 2019-2020 in the Summer School allocation from 76.38 ADE to 73.61 ADE.
- Overall the allocation has increased as a result of the labour framework salary increase and the LPP transfer offset by the ISRA, the decline in enrolment and the reduction in the benefit benchmark.

Teacher Qualification and Experience allocation has increased \$5,030,854 or 22.42%.

- Intended to offset teacher compensation costs increases that are beyond the Pupil Foundation benchmark.
- The allocation is determined by considering the board projected teacher staffing complement (FTE) as scattered across the collective agreement salary grids.
- In 2019-2020, the per-pupil benchmarks for teachers are being adjusted to reflect the changes to the relevant per-pupil benchmarks in the Pupil Foundation Grant. This includes the changes to funded Grades 4 to 8 and secondary class sizes and the elimination of the Secondary Programming amount.
- Recovery of funding received from the Ministry in 2015-2016 to fund the one-time gain in the early payout of retirement gratuities in 2015-2016. The recovery will be over 5.2 years equivalent to the estimated average remaining service life of employees eligible for retirement gratuities as at August 31, 2012.
- The transition to provincial employee life, health trust (ELHT) plans has required the province to flow funds to some boards such that the annual premiums to the trust are equalized amongst all boards. Increases to funding for the provincial benefits trusts reflect the cost of providing benefits consistent with the central labour agreements. In 2019-2020, the government contribution and stabilization amounts were updated to reflect FTE changes and implementation of all employee groups into the ELHT.
- In 2019-2020, the Cost Adjustment allocation for education workers has been discontinued.
- In 2019-2020, the ministry introduced a new Teacher Job Protection Funding allocation. Funding is being provided for up to four years to protect classroom teachers impacted by the changes to class size and e-learning, allowing for a phase in of the changes. This is the first of four years of teacher job protection funding to top up where the change in funded classroom teachers exceeds the actual attrition and other voluntary leaves.
- Overall the allocation has increased as a result of the labour framework salary increases and the new Teacher Job Protection Funding allocation offset by class size changes, elimination of secondary programming, discontinued cost adjustment allocation, ELHT benefit decreases, declining enrolment and the reduction in the benefit benchmark.

New Teacher Induction Program allocation has increased \$21,034 or 25.21%.

- Allocation is based on the board's new teacher complement from the year before.
- Funds are available to support the growth and professional development of new teachers.
- Beginning in 2018-2019, funding available to provide support for new teachers over a greater length of time and to include newly-hired long-term occasional teachers in positions of 97 days or more.

ECE Qualification and Experience allocation has decreased \$146,084 or 10.42%.

- Intended to offset ECE compensation costs that are beyond the pupil foundation benchmark.
- In 2019-2020, the per-pupil benchmarks for ECEs reflects the changes to the per-pupil benchmark for classroom ECEs in the Pupil Foundation grant. This includes the changes to funded ECE staffing.
- The allocation is determined by considering the board has projected ECE staffing complement (FTE) as scattered across the collective agreement salary grids.
- Over all the allocation has decreased as a result of the ECE staffing ratio reduction, declining enrolment and the reduction in the benefit benchmark offset by the labour framework salary increase.

Transportation allocation has increased \$1,146,203 or 7.23%.

- The province is providing a 4% transportation cost increase to recognize higher operating costs.
- The fuel costs escalator / de-escalator allocation is set using a benchmark pump price of \$1.058 per litre including HST (\$0.936 without HST) which is consistent with last year. This will be revisited throughout the year and resulting grant adjustments (increases or decreases) are made twice per year.
- New in 2019-2020, stabilization funding has been provided to school boards that run efficient transportation operations but which the costs of student transportation exceed the funding provided for that purpose.

Administration and Governance allocation has decreased \$127,475 or 1.75%.

- The Human Resource Transition Supplement has been discontinued in 2019-2020.
- Over all the allocation has decreased as a result of the elimination of the Human Resource Transition Supplement, declining enrolment and the reduction in the benefit benchmark offset by the labour framework salary increase for all employees with the exception of the Director and Supervisory Officers.

School Operations allocation increased \$65,557 or .29%.

- The Ministry is providing a 2% cost benchmark update to assist boards in managing the increase in commodity prices.

- For the 2019-2020 school year, the supplementary area factors for both elementary and secondary panels are being updated to reflect data from the 2018-2019 school year, as of March 8, 2019, and align with changes to secondary class size. These changes will be phased in over five years.
- Overall the allocation has increased as a result of the labour framework salary increase, cost benchmark increase and Granite Ridge Education Centre (GREC) qualifying for enhanced top-up funding offset by declining enrolment and the reduction in the benefit benchmark.

Community Use of Schools allocation increased \$9,120 or 3.04%.

Declining Enrolment Adjustment allocation increased \$300,300 or 365.53%.

- GSN grants are linked to enrolment, so as enrolment declines so does funding. Some costs are easy to adjust in reaction to this – i.e. teaching costs can be adjusted through the overall staffing process. However, other costs take time to adjust and restructure. The declining enrolment grant helps to offset lost grant revenue during this transition period.

Indigenous Education allocation increased \$15,169 or .63%.

- Over all the allocation has increased as a result of the labour framework salary increase offset by declining enrolment and the reduction in the benefit benchmark.

Safe Schools allocation increased \$3.

Other Provincial Grants decreased by \$3,430,290 or 82.26%.

- The Ministry has not yet released information on Priorities and Partnership Fund (PPF).
- No revenue assumptions have been made for PPF grants

Fees decreased by \$42,603 or 2.01%.

- 2019-2020 projections on tuition fee revenues for international students reflect a decrease due to lower enrolment.
- 2019-2020 projections on tuition fee revenues for First Nations students reflect an increase due to higher enrolment.
- Community education and outreach fees are fairly consistent with the current year.

Other Revenues decreased by \$978,614 or 19.66%.

- Community use revenue decrease reflects a projected decrease in sales.
- Cafeteria and beverage revenue increase reflects a projected increase in sales.
- Interest increase reflects a projected increase in interest rates.

- Instructional cost recoveries increase reflects an increase in union secondments.
- International students' other fees increase reflects an increase in the projection of other fees.
- Continuing education contracts decrease reflects program changes.
- Funding from accumulated surplus was used in 2018-2019 for one-time planned expenses.

Recommendation(s):

That this report be received for information.

Attachment(s): Preliminary Operating Budget – Revenue

Author/s Myra Baumann, Manager of Financial Services
Craig Young, Superintendent of Business Services
Reviewed and Approved By: Debra Rantz, Director of Education

**Limestone District School Board
2019 - 2020
Preliminary Operating Budget - Revenue**

Revenue Categories	2018-2019 Estimates	2018-2019 Revised Estimates	2019-2020 Estimates
Grants for Student Need (GSN) Operating Allocation			
Pupil Foundation	\$ 105,726,507	\$ 107,389,009	\$ 99,592,657
School Foundation	15,969,057	16,133,310	16,342,600
Special Education	29,615,116	29,923,045	29,991,498
Language	3,829,588	4,303,140	4,050,740
Supported School	1,991,943	2,040,999	2,377,103
Remote and Rural	209,901	213,134	212,235
Rural and Northern Education	542,148	542,148	532,049
Learning Opportunities:	6,833,616	6,854,835	4,297,478
Continuing Education and Other Program	1,652,028	1,474,254	1,736,122
Teacher Qualification and Experience	23,809,824	22,442,572	27,473,426
New Teacher Induction Program	86,757	83,438	104,472
ECE Qualification and Experience	1,423,594	1,402,067	1,255,983
Transportation	15,939,938	15,858,094	17,004,297
Administration and Governance	7,260,509	7,288,068	7,160,593
School Operations	22,677,333	22,239,495	22,305,052
Community Use of Schools	299,956	299,956	309,076
Declining Enrolment Adjustment	472,985	82,154	382,454
Indigenous Education	2,031,019	2,392,613	2,407,782
Safe and Accepting Schools	372,386	377,830	377,833
Grants for Student Need (GSN) Operating Allocation Total	240,744,205	241,340,161	237,913,450
Other Government Grants			
Literacy and Basic Skills - Training, AESD	322,474	330,386	330,386
Ont Youth Apprenticeship - Training, AESD	118,081	133,483	117,679
Adult ESL - Citizenship & Immigration	348,876	295,492	226,915
MOE-PPF and Other Supplemental Grants-Original Announcement	2,393,490	2,393,490	65,000
MOE-PPF and Other Supplemental Grants-Announcement Throughout Year	0	1,017,419	0
Other Government Grants Total	3,182,921	4,170,270	739,980
Tuition Fees			
International Students	1,457,583	1,393,331	1,336,639
First Nations Students	100,964	75,647	98,439
Community Education & Outreach Fees	604,700	648,838	640,135
Tuition Fees Total	2,163,247	2,117,816	2,075,213
Other Revenues			
Term Lease Rentals to Agencies	249,067	265,253	268,501
Community Use	308,759	235,000	222,484
Cafeteria and Beverage	65,000	50,000	65,000
Interest	300,000	300,000	600,000
Administrative Cost Recoveries	170,000	209,000	209,000
Instructional Cost Recoveries	1,441,554	1,466,681	1,485,074
International Students Other Fees	943,027	895,979	936,661
Continuing Education Contracts	117,756	117,756	7,000
Funded From Retirement Benefits	205,011	1,437,676	205,011
Other Revenues Total	3,800,174	4,977,345	3,998,731
Operating Revenue Total	\$ 249,890,547	\$ 252,605,592	\$ 244,727,374



Committee of the Whole Board (Budget) Meeting ADMINISTRATIVE REPORT

2019-2020 PRELIMINARY OPERATING BUDGET EXPENDITURES

JUNE 12, 2019

Purpose:

To provide Trustees with an analysis of the 2019-2020 Preliminary Operating Budget – Expenditures.

Background:

The 2019-2020 Preliminary Operating Budget Expenditures (Expenditures Budget) is balanced to Preliminary Operating Revenues and aligns resources to support the strategic priorities as outlined in the Board Strategic Plan.

The Ministry announced increased special education funding for Behaviour Expertise. This investment will allow for the hiring of approximately 1.2 FTE professional staff at the board level who have Applied Behaviour Analysis (ABA), including Board Certified Behaviour Analysts (BCBAs) and to increase the training opportunities that will build the board capacity in ABA.

The Expenditure Budget includes reductions in both teaching and support staff in order to balance the budget with the Ministry funding formulas.

Observation/Analysis:

The 2019-2020 Preliminary Operating Budget Expenditures (Expenditures Budget) are not presented on a full Public Sector Accounting Board (PSAB) basis. The presentation of expenses on a full PSAB basis, including School Generated Funds, Charitable donations and capital expenditures are incorporated in the administrative report titled *2019-2020 Budget and Recommendation for Approval*.

In the analysis below, the Expenditures Budget are compared to the 2018-2019 revised estimates.

Classroom teachers has decreased \$1,479,111 or 1.16%.

- The decrease is due to a 44.9 FTE teacher reduction as a result of the elimination of Local Priorities Fund (LPF) funding, class size changes, elimination of secondary programming, removal of Priorities and Partnership Fund (PPF) funded positions, declining enrolment and WSIB premium adjustments offset by labour framework provisions and statutory and ELHT premium adjustments.

Limestone District School Board is situated on traditional territories of the Anishinaabe & Haudenosaunee.

Supply staff has decreased \$752,675 or 10.60%.

- The decrease is due to teacher FTE reductions, absence trending and usage patterns offset by labour framework provisions and statutory premium adjustments.

Educational assistants has increased \$82,661 or .56%.

- The increase is due to labour framework provisions and statutory and ELHT premium adjustments offset by the reduction of 1.0 FTE, casual EA support and WSIB premium adjustments.

Early childhood educators has increased \$47,246 or 1.06%.

- The increase is due to labour framework provisions and statutory premium adjustments offset by the reduction of 1.0 FTE as a result of declining enrolment and WSIB premium adjustments.

Textbooks and supplies has decreased \$1,588,793 or 26.05%.

- The decrease is due to the removal of PPF funded expenditures and 2018-2019 one-time planned expenditures. Changes will be made at revised estimates when PPF funding allocations are received.

Computers has decreased \$266,641 or 10.93%.

- The decrease is due to an alteration to the equipment replacement cycle and the removal of PPF funded expenditures.

Professionals, paraprofessionals and technicians has decreased \$286,350 or 3.37%.

- The decrease is due to the removal of PPF funded expenditures which included 3.0 FTE and WSIB premium adjustments offset by labour framework provisions, addition of approximately 1.2 FTE as a result of the new Behaviour Expertise funding and statutory premium adjustments.

Library and Guidance has decreased \$438,789 or 10.57%.

- This expenditure has been reduced by 4.0 FTE that have been redirected to the classroom to meet classroom staffing requirements as set out in the collective agreements and Ministry class size funding changes.
- The decrease is also due to a .2 FTE reduction as a result of declining enrolment and WSIB premium adjustments offset by labour framework provisions and statutory and ELHT premium adjustments.

Staff development has decreased \$1,047,196 or 48.54%.

- The decrease is due to the removal of PPF funded expenditures.

Department heads has increased \$2,887 or .99%.

- The increase is due to labour framework provisions.

Principals and Vice Principals has decreased \$268,698 or 2.42%.

- The decrease is due to a 2.1 FTE reduction and WSIB premium adjustments offset by labour framework provisions and statutory and ELHT premium adjustments.

School office has decreased \$89,729 or 1.42%.

- The decrease is due to a 1.4 FTE reduction as a result of the elimination of LPF funding and WSIB premium adjustments offset by labour framework provisions and statutory premium adjustments.

Co-ordinators and consultants has decreased \$1,358,438 or 34.84%.

- The decrease is due to a 11.0 FTE reduction of which 4.0 FTE were a result of the removal of PPF funded positions and 3.0 FTE have been redirected to the classroom to meet classroom staffing requirements as set out in the collective agreements and Ministry class size funding changes.
- The decrease is also due to WSIB and ELHT premium adjustments offset by labour framework provisions and statutory premium adjustments.

Continuing education has decreased by \$281,744 or 13.83%.

- The decrease is due to a 2.4 FTE reduction as a result of the elimination of LPF funding, program changes and WSIB and ELHT premium adjustments offset by labour framework provisions and statutory premium adjustments.

Trustees has decreased \$3,148 or 2.11%.

- The decrease is due to statutory premium adjustments.

Directors and supervisory officers has decreased \$2,422 or .28%.

- The decrease is due to statutory and WSIB premium adjustments.

Board administration has increased \$28,144 or .44%.

- The increase is due to labour framework provisions and statutory premium adjustments offset by a 1.0 FTE reduction as a result of the elimination of LPF funding and WSIB and ELHT premium adjustments.

Transportation has increased \$818,370 or 4.97%.

- The increase is due to increases in bus operator contract rates, labour framework provisions and legal costs.

School operations and maintenance has decreased \$769,259 or 2.88%

- The decrease is due to a 5.0 FTE reduction of which 4.0 FTE were a result of the removal of PPF funded positions, WSIB and ELHT premium adjustments, removal of PPF funded expenditures and planned reductions in building maintenance expenditures offset by labour framework provisions, statutory premium adjustments and projected increases in natural gas commodity prices and electricity costs.

Other Non-Operating has decreased \$224,533 or 13.01%

- The decrease is due removal of PPF funded expenditures, labour framework provisions and statutory premium adjustments.

The 2019-2020 Preliminary Operating Budget Expenditures are \$244,727,374 which is a decrease of \$7,878,218 or 3.12%.

The 2019-2020 Preliminary Operating expenditures of \$244,727,374 are balanced to the 2019-2020 Preliminary Operating revenues of \$244,727,374.

The Ministry requires school boards to submit budgets prepared on a full PSAB basis. The presentation of expenses on a full PSAB basis, including School Generated Funds, Charitable Trust donations and capital revenues and expenditures is included in the administrative report titled *2019-2020 Budget and Recommendation for Approval*.

Recommendation(s):

That this report be received for information.

Attachment(s): Preliminary Operating Budget – Expenditures

Author/s: Myra Baumann, Manager of Financial Services
Craig Young, Superintendent of Business Services

Reviewed and Approved By: Debra Rantz, Director of Education

**Limestone District School Board
2019 - 2020
Preliminary Operating Budget - Expenditures**

Expenditure Categories	2018-2019 Estimates	2018-2019 Revised Estimates	2019-2020 Estimates
Instruction			
Classroom Teachers	\$ 126,941,081	\$ 127,090,287	\$ 125,611,176
Supply Staff	7,396,956	7,103,015	6,350,340
Teacher Assistants	14,448,615	14,734,990	14,817,651
Early Childhood Educator	4,430,309	4,439,422	4,486,668
Textbooks and Supplies	4,913,041	6,099,067	4,510,274
Computers	2,376,206	2,438,633	2,171,992
Professionals/Paraprofessionals	8,454,701	8,502,552	8,216,202
Library and Guidance	4,104,260	4,149,489	3,710,700
Staff Development	1,479,315	2,157,453	1,110,257
Department Heads	298,023	291,878	294,765
Principals and VPs	10,979,850	11,113,754	10,845,056
School Office	6,261,636	6,314,812	6,225,083
Coordinators and Consultants	3,837,454	3,899,304	2,540,866
Continuing Education	2,115,689	2,037,525	1,755,781
Instruction Total	198,037,136	200,372,181	192,646,811
Administration and Governance			
Trustees	162,306	149,148	146,000
Directors and Supervisory Officers	866,355	867,413	864,991
Board Administration	6,118,883	6,352,290	6,380,434
Administration and Governance Total	7,147,544	7,368,851	7,391,425
Transportation			
Transportation	16,461,187	16,467,779	17,286,149
Transportation Total	16,461,187	16,467,779	17,286,149
Pupil Accommodation			
School Operations and Maintenance	26,828,208	26,670,954	25,901,695
Pupil Accommodation Total	26,828,208	26,670,954	25,901,695
Other			
Other Non-Operating Expenses	1,416,472	1,725,827	1,501,294
Other Total	1,416,472	1,725,827	1,501,294
Operating Expenditures Total	\$ 249,890,547	\$ 252,605,592	\$ 244,727,374

Note: Ministry reporting changes have required some prior year comparative restatements for comparative purposes.



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Committee of the Whole Board (Budget) Meeting

ADMINISTRATIVE REPORT

2019-2020 PRELIMINARY CAPITAL BUDGET – REVENUES & EXPENDITURES

JUNE 12, 2019

Purpose:

To provide Trustees with an analysis of the 2019-2020 Preliminary Capital Budget – Revenues & Expenditures.

Background:

The 2019-2020 Preliminary Capital Budget – Revenues & Expenditures is being presented on a modified cash basis.

Observation/Analysis:

In the analysis below, the 2019-2020 Preliminary Capital Budget – Capital Revenues of \$27,847,958 are balanced to the Capital Expenditures of \$27,847,958.

Ministry Programs – School Renewal

- For 2019-2020, the School Renewal allocation is \$4,067,875, a decrease of \$111,817 as compared to the 2018-2019 Revised Estimates amount of \$4,179,692.

Ministry Programs – School Condition Improvement

- For 2019-2020, the School Condition Improvement allocation is \$14,771,925, an increase of \$3,246,515 over the 2018-2019 Revised Estimates amount of \$11,525,410.

Ministry Approved Major Capital Projects – In Progress – Kingston Secondary School

- Major capital project funds totalling \$42,062,007 was approved by the Ministry to construct a new composite school to consolidate secondary students from Kingston Collegiate & Vocational Institute (KCVI), Queen Elizabeth Collegiate & Vocational Institute (QECVI) and Grades 7 & 8 intermediate French Immersion/Extended French students from Module Vanier. This new school will be built on the former QECVI property and is expected to be open in the 2019-2020 school year.

Limestone District School Board is situated on traditional territories of the Anishinaabe & Haudenosaunee.

School Generated Funds - Playground Structures

- Similar to previous years an estimate of school fundraising efforts to support playground play structure projects has been included.

Ministry Financing – Interest on Short-Term and Long-Term Debt.

- Debt charges permanently financed of \$457,419 represents the 55 School Board Trust debt (pre amalgamation liabilities not permanently financed until 2033).
- Capital debt support interest of \$2,936,803 includes nine OFA long-term financings, all for 25 years.
- Short-term interest supported by the Ministry is estimated to be \$420,691 for 2019-2020.

The Ministry requires school boards to submit budgets prepared on a full Public Sector Accounting Board (PSAB) basis, including School Generated Funds, Charitable Trust donations and capital expenditures.

Recommendation(s):

That this report be received for information.

Attachment(s): Preliminary Capital Budget – Revenues & Expenditures

Author/s: Myra Baumann, Manager of Financial Services
Craig Young, Superintendent of Business Services

Reviewed and Approved By: Debra Rantz, Director of Education

**Limestone District School Board
2019-2020
Preliminary Capital Budget - Revenue**

Revenue Categories	2019-2020 Estimates
Ministry Funded Projects	
School Renewal	\$ 4,067,875
School Condition Improvement	14,771,925
Ministry Funded Projects Total	18,839,800
Ministry Approved Major Capital Projects - In Progress	
Kingston Secondary School - \$42,062,007 approval	5,093,245
Ministry Approved Major Capital Projects - In Progress Total	5,093,245
School Generated Funds - Playground Structures	100,000
Ministry Financing	
Interest on Long Term Debt	3,394,222
Short Term Interest	420,691
Ministry Financing Total	3,814,913
Capital Revenue Total	\$ 27,847,958

**Limestone District School Board
2019-20
Preliminary Capital Budget - Expenditures**

Expenditure Categories	2019-2020 Estimates
Ministry Programs	
School Renewal	
Various Schools Accessibility	\$ 500,000
Various Schools Structure	39,228
Various Schools Building Envelope	1,442,000
Various Schools Interior/Small Capital	663,430
Various Schools Heating and Mechanical	593,000
Various Schools Electrical	229,000
Various Schools Site Improvements	601,217
School Renewal Total	4,067,875
School Condition Improvement	
Various Schools Structure	147,347
Various Schools Building Envelope	5,318,000
Various Schools Interior/Small Capital	2,215,578
Various Schools Heating and Mechanical	3,722,500
Various Schools Electrical	1,152,500
Various Schools Site Improvements	2,216,000
School Condition Improvement Total	14,771,925
Ministry Programs Total	18,839,800
Ministry Approved Major Capital Projects - In Progress	
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Ministry Financing Total	3,814,913
Capital Expenditures Total	\$ 27,847,958



Committee of the Whole Board (Budget) Meeting

ADMINISTRATIVE REPORT

2019-2020 BUDGET AND RECOMMENDATION FOR APPROVAL

JUNE 12, 2019

Purpose:

To provide Trustees with the 2019-2020 Budget prepared on a Public Sector Accounting Board (PSAB) basis together with a Compliance Report.

Background:

The 2019-2020 Preliminary Operating Budget Revenue and the 2019-2020 Preliminary Operating Budget Expenditures, each totalling \$244,727,374 were presented at the June 12, 2019 Committee of the Whole (Budget) meeting.

The 2019-2020 Preliminary Capital Budget Revenues and Expenditures, each totalling \$27,847,958 was presented at the June 12, 2019 Committee of the Whole (Budget) meeting.

Observation/Analysis:

Consolidated PSAB Budget

School boards are required to report budgets in accordance with PSAB standards.

The consolidated budget is prepared in accordance with PSAB and combines the operating and capital budgets and identifies the treatment/recognition of capital transactions, as well as school-generated funds, amortization of tangible capital assets and employee future benefits and accrued interest on long-term debt.

The presentation of the 2019-2020 Consolidated PSAB Budget document has been designed in a worksheet-type format to highlight the following adjustments when determining the in-year surplus (deficit) position.

- \$411,000 has been transferred from operating revenue to deferred capital contributions related to tangible capital assets for minor capital additions related to furniture and equipment, vehicles, computer hardware and software tangible capital assets. A similar adjustment has occurred under the expenses.

- \$24,453,736 has been transferred from capital revenue to deferred capital contributions related to major capital additions. A similar adjustment has occurred under the expenses.
- Amortization expense has been added for \$16,454,763 with an offsetting amortization of deferred revenue of \$16,350,146. The difference of \$104,617 represents funding coming from committed capital surplus.
- \$6,000,000 has been added to both revenue and expense for school-generated funds.
- \$186,000 has been added to both revenue and expense for Charitable Fund.
- Amortization of employee future benefits of \$1,121,983 and accrued interest of \$36,789 have been excluded.
- \$205,011 of the amortization of employee future benefits is funded from retirement benefits accumulated surplus.
- The 2019-2020 Budget contains total revenues of \$270,246,742 and total expenses of \$269,397,598 prepared in accordance with PSAB standards.

Compliance Report

The Ministry of Education requires school boards to adopt a balanced consolidated PSAB budget, whereby the in-year revenues are equal to or greater than the in-year expenses.

The Ministry has a calculation to measure if boards are compliant with the balanced budget requirement. This calculation excludes school-generated funds, amortization of employee future benefits and accrued interest on long-term capital debt.

This calculation presented in the Compliance Report demonstrates that total revenues and total expenses are equal. As a result, the 2019-2020 Budget is compliant with the Ministry balanced-budget requirement.

Recommendation(s):

The 2019-2020 Budget supports the strategic direction of the Board as outlined in the new Board Strategic Plan, is balanced, and is compliant with the Ministry of Education requirements, therefore it is recommended:

That the Board approve the 2019-2020 Budget prepared on a PSAB basis with total revenues of \$270,246,742 and total expenditures of \$269,397,598.

Attachment(s): [2019-2020 Consolidated PSAB Budget & Compliance Report](#)

Author/s: [Myra Baumann, Manager of Financial Services](#)
[Craig Young, Superintendent of Business Services](#)

Reviewed and Approved By: [Debra Rantz, Director of Education](#)

**Limestone District School Board
2019-2020 Consolidated PSAB Budget**

Revenue	
Operating	\$ 244,727,374
Capital	27,847,958
Transfer (to) Deferred Capital Contributions - Related to Tangible Capital Assets	
Operating Minor Capital Additions	- 411,000
Capital Major and Minor Capital Additions	- 24,453,736
Transfers From Deferred Capital Contributions	16,350,146
School Generated Funds	6,000,000
Charitable Trust Revenues	186,000
Total Revenue - Consolidated PSAB Budget	270,246,742
Expenses	
Operating	244,727,374
Capital	27,847,958
Non-Expenditure Items-Related to Tangible Capital Assets	
Operating Minor Capital Additions	- 411,000
Capital Major and Minor Capital Additions	- 24,453,736
Amortization	16,454,763
School Generated Funds	6,000,000
Charitable Trust Revenues	186,000
Retirement Benefits	205,011
Amortization of Employee Future Benefits	- 1,121,983
Debt Support Payments - Accrued Interest	- 36,789
Total Expenses - Consolidated PSAB Budget	269,397,598
Consolidated PSAB Budget Surplus (Deficit)	\$ 849,144

Note(s)

The Operating and Capital Budgets have been presented on a modified cash basis. Ontario School Boards are required to report budgets in accordance with Public Sector Accounting Board (PSAB) standards. The consolidated PSAB Budget presents the operating and capital budget on a PSAB basis, including the recognition of capital grant revenue and amortization related to tangible capital assets.

PSAB also requires that all organizational revenue and expenses be reflected in the Consolidated Budget, as a result School Generated Funds and Charitable Fund revenues and expenses are included.

Amortization of employee future benefits is calculated based upon most recent actuarial valuations of benefit obligations, such as retirement and sick leave accumulation for certain groups of employees.

**Limestone District School Board
Compliance Report**

Revenue

Total Revenue - Consolidated PSAB Budget \$ 270,246,742

Excluded Items

School Generated Funds - 6,000,000

Total Revenue For Compliance Purposes 264,246,742

Expenses

Total Expenses - Consolidated PSAB Budget 269,397,598

Excluded Items

School Generated Funds - 6,000,000

Amortization of Employee Future Benefits 1,121,983

Debt Support Payments - Accrued Interest 36,789

Amortization of Employee Future Benefits Funded From Retirement Benefits (Accumulated Surplus) - 205,011

Amortization Funded From Committed Capital (Accumulated Surplus) - 104,617

Total Expenses For Compliance Purposes 264,246,742

Surplus (Deficit) for Compliance Purposes \$ -

Balanced Budget Requirement

Compliant

Note(s)

The Ministry of Education requires school boards to adopt a balanced consolidated PSAB budget, whereby the in-year revenues are equal to or greater than the in-year expenses. The Ministry uses a determination calculation to measure if boards are compliant with the balanced budget requirement. The calculation excludes the effects of school generated funds, amortization of employee future benefits and specified other items.



We're Putting Wellness First

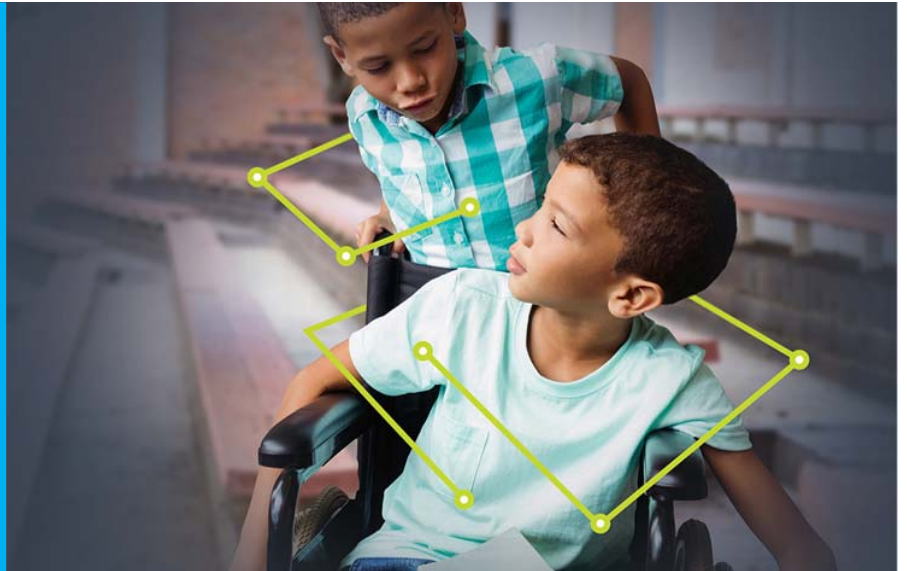


We're Turning Innovation into Action



We're Committed to Collaboration

Budget 2019-2020





Mission

We prepare students within safe and inclusive environments to embrace a changing world as lifelong learners and informed, responsible citizens.

Vision

Together we embrace and foster engaging and innovative learning where everyone achieves success and well-being.

Values

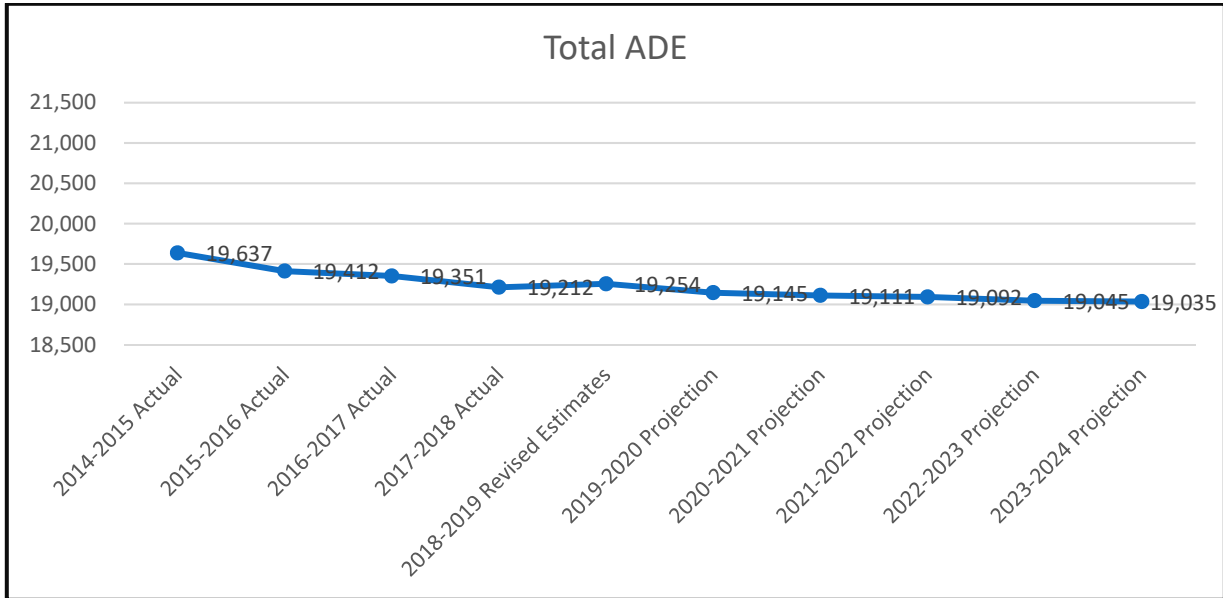
Effective school boards have strong shared beliefs and values about what is possible for students and their ability to learn, and of the system and its ability to teach all children at high levels. Our core values are critical to achieving our priorities as outlined in our mission and vision.

- **Accountability**
- **Collaboration**
- **Fairness**
- **Inclusion**
- **Optimism**
- **Perseverance**
- **Respect**

SEE YOURSELF IN LIMESTONE.CA



LIMESTONE DISTRICT SCHOOL BOARD | BUDGET 2019-2020
Enrolment Trends



The ten-year enrolment trend for the period 2014-2015 to 2023-2024 is projecting a decline of 602 (19,637-19,035) or about 3% as measured on an Average Daily Enrolment (ADE) basis.

The projected enrolment (ADE) of 19,145 includes other pupils of the Board but excludes over 21 years of age.

	Pupils of the Board	Other Pupils	Total
Junior Kindergarten & Kindergarten	2,486		
Grades 1 to 3	3,866		
Grades 4 to 8	6,767		
Total Elementary	13,119	15	13,134
Secondary			
Grade 9 - 12 (regular day school)	5,865		
Grade 9 - 12 (high credit)	43		
Total Secondary	5,908	103	6,011
Total	19,027	118	19,145

(excludes pupils 21 years and older)

LIMESTONE DISTRICT SCHOOL BOARD | BUDGET 2019-2020

Operating Budget Revenues

Revenue Categories	2018-2019 Estimates	2018-2019 Revised Estimates	2019-2020 Estimates
Grants for Student Need (GSN) Operating Allocation			
Pupil Foundation	\$ 105,726,507	\$ 107,389,009	\$ 99,592,657
School Foundation	15,969,057	16,133,310	16,342,600
Special Education	29,615,116	29,923,045	29,991,498
Language	3,829,588	4,303,140	4,050,740
Supported School	1,991,943	2,040,999	2,377,103
Remote and Rural	209,901	213,134	212,235
Rural and Northern Education	542,148	542,148	532,049
Learning Opportunities:	6,833,616	6,854,835	4,297,478
Continuing Education and Other Program	1,652,028	1,474,254	1,736,122
Teacher Qualification and Experience	23,809,824	22,442,572	27,473,426
New Teacher Induction Program	86,757	83,438	104,472
ECE Qualification and Experience	1,423,594	1,402,067	1,255,983
Transportation	15,939,938	15,858,094	17,004,297
Administration and Governance	7,260,509	7,288,068	7,160,593
School Operations	22,677,333	22,239,495	22,305,052
Community Use of Schools	299,956	299,956	309,076
Declining Enrolment Adjustment	472,985	82,154	382,454
Indigenous Education	2,031,019	2,392,613	2,407,782
Safe and Accepting Schools	372,386	377,830	377,833
Grants for Student Need (GSN) Operating Allocation Total	240,744,205	241,340,161	237,913,450
Other Government Grants			
Literacy and Basic Skills - Training, AESD	322,474	330,386	330,386
Ont Youth Apprenticeship - Training, AESD	118,081	133,483	117,679
Adult ESL - Citizenship & Immigration	348,876	295,492	226,915
MOE-PPF and Other Supplemental Grants-Original Announcement	2,393,490	2,393,490	65,000
MOE-PPF and Other Supplemental Grants-Announcement Throughout Year	0	1,017,419	0
Other Government Grants Total	3,182,921	4,170,270	739,980
Tuition Fees			
International Students	1,457,583	1,393,331	1,336,639
First Nations Students	100,964	75,647	98,439
Community Education & Outreach Fees	604,700	648,838	640,135
Tuition Fees Total	2,163,247	2,117,816	2,075,213
Other Revenues			
Term Lease Rentals to Agencies	249,067	265,253	268,501
Community Use	308,759	235,000	222,484
Cafeteria and Beverage	65,000	50,000	65,000
Interest	300,000	300,000	600,000
Administrative Cost Recoveries	170,000	209,000	209,000
Instructional Cost Recoveries	1,441,554	1,466,681	1,485,074
International Students Other Fees	943,027	895,979	936,661
Continuing Education Contracts	117,756	117,756	7,000
Funded From Retirement Benefits	205,011	1,437,676	205,011
Other Revenues Total	3,800,174	4,977,345	3,998,731
Operating Revenue Total	\$ 249,890,547	\$ 252,605,592	\$ 244,727,374

LIMESTONE DISTRICT SCHOOL BOARD | BUDGET 2019-2020

Operating Budget Expenditures

Expenditure Categories	2018-2019 Estimates	2018-2019 Revised Estimates	2019-2020 Estimates
Instruction			
Classroom Teachers	\$ 126,941,081	\$ 127,090,287	\$ 125,611,176
Supply Staff	7,396,956	7,103,015	6,350,340
Teacher Assistants	14,448,615	14,734,990	14,817,651
Early Childhood Educator	4,430,309	4,439,422	4,486,668
Textbooks and Supplies	4,913,041	6,099,067	4,510,274
Computers	2,376,206	2,438,633	2,171,992
Professionals/Paraprofessionals	8,454,701	8,502,552	8,216,202
Library and Guidance	4,104,260	4,149,489	3,710,700
Staff Development	1,479,315	2,157,453	1,110,257
Department Heads	298,023	291,878	294,765
Principals and VPs	10,979,850	11,113,754	10,845,056
School Office	6,261,636	6,314,812	6,225,083
Coordinators and Consultants	3,837,454	3,899,304	2,540,866
Continuing Education	2,115,689	2,037,525	1,755,781
Instruction Total	198,037,136	200,372,181	192,646,811
Administration and Governance			
Trustees	162,306	149,148	146,000
Directors and Supervisory Officers	866,355	867,413	864,991
Board Administration	6,118,883	6,352,290	6,380,434
Administration and Governance Total	7,147,544	7,368,851	7,391,425
Transportation			
Transportation	16,461,187	16,467,779	17,286,149
Transportation Total	16,461,187	16,467,779	17,286,149
Pupil Accommodation			
School Operations and Maintenance	26,828,208	26,670,954	25,901,695
Pupil Accommodation Total	26,828,208	26,670,954	25,901,695
Other			
Other Non-Operating Expenses	1,416,472	1,725,827	1,501,294
Other Total	1,416,472	1,725,827	1,501,294
Operating Expenditures Total	\$ 249,890,547	\$ 252,605,592	\$ 244,727,374

Note: Ministry reporting changes have required some prior year comparative restatements for comparative purposes.

Capital Budget Revenues

Revenue Categories	2019-2020 Estimates
Ministry Funded Projects	
School Renewal	\$ 4,067,875
School Condition Improvement	14,771,925
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Short Term Interest	420,691
Ministry Financing Total	3,814,913
Capital Revenue Total	\$ 27,847,958

LIMESTONE DISTRICT SCHOOL BOARD | BUDGET 2019-2020

Capital Budget Expenditures

Expenditure Categories		2019-2020 Estimates
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Various Schools	Accessibility	\$ 500,000
Various Schools	Structure	39,228
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LIMESTONE DISTRICT SCHOOL BOARD | BUDGET 2019-2020
Consolidated PSAB Budget

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Transfer (to) Deferred Capital Contributions - Related to Tangible Capital Assets		
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School Generated Funds		6,000,000
Charitable Trust Revenues		186,000
Total Revenue - Consolidated PSAB Budget		270,246,742
Expenses		
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Retirement Benefits		205,011
Amortization of Employee Future Benefits	-	1,121,983
Debt Support Payments - Accrued Interest	-	36,789
Total Expenses - Consolidated PSAB Budget		269,397,598
Consolidated PSAB Budget Surplus (Deficit)	\$	849,144

Note(s)

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Amortization of employee future benefits is calculated based upon most recent actuarial valuations of benefit obligations, such as retirement and sick leave accumulation for certain groups of employees.

LIMESTONE DISTRICT SCHOOL BOARD | BUDGET 2019-2020
Compliance Report

Revenue

Total Revenue - Consolidated PSAB Budget \$ 270,246,742

Excluded Items

School Generated Funds - 6,000,000

Total Revenue For Compliance Purposes **264,246,742**

Expenses

Total Expenses - Consolidated PSAB Budget 269,397,598

Excluded Items

School Generated Funds - 6,000,000

Amortization of Employee Future Benefits 1,121,983

Debt Support Payments - Accrued Interest 36,789

Amortization of Employee Future Benefits Funded From Retirement Benefits (Accumulated Surplus) - 205,011

Amortization Funded From Committed Capital (Accumulated Surplus) - 104,617

Total Expenses For Compliance Purposes **264,246,742**

Surplus (Deficit) for Compliance Purposes **\$ -**

Balanced Budget Requirement **Compliant**

Note(s)

The Ministry of Education requires school boards to adopt a balanced consolidated PSAB budget, whereby the in-year revenues are equal to or greater than the in-year expenses. The Ministry uses a determination calculation to measure if boards are compliant with the balanced budget requirement. The calculation excludes the effects of school generated funds, amortization of employee future benefits and specified other items.