

Limestone District School Board
Parent Involvement Committee

Approved Minutes
 Wednesday, March 11, 2020
 LCVI Resource Centre

In Attendance: Scot Gillam (Assoc Superintendent), Trustee Garrett Elliott (PIC Representative), Trustee Bob Godkin, Trustee Robin Hutcheon, Trustee Joy Morning
PIC Members: Sabena Islam - LCVI (Co-Chair), Crystal Bevens-Leblanc - FSS/Welborne (Co-Chair), Jennifer Kehoe - Molly Brant ES, Virginia Venditti - Polson Park, Shayla Bradey - Sir John A, Nick Kriaris - Cat Woods, Rena Petrick – Module Vanier, Krystle Holton -Loughborough/Calvin Park, Jen Foster - Henderson and FSS

No	Item	Action
	<p>Opening and Land Acknowledgement (Scot Gillam) 6:05 pm Associate Superintendent Gillam acknowledged Trustee Representative Garrett Elliott, as well as Trustees Morning, Hutcheon, and Godkin Gillam reminded those present that the meeting was being livestreamed on the LDSB PIC facebook page. Only the speaker and the screen would be visible on the stream. Meeting set up was modified from tables to a circle as a suggestion by Janza G. Thank you to Mr. Goldring for setting up.</p>	
1	<p>Approval of Draft Agenda Approved by consensus</p>	
2	<p>Approval of the Draft Minutes of the meeting held Feb 11, 2020 Moved: Crystal B-L. Seconded Jennifer K. Approved.</p>	
3	<p>Standing Updates:</p>	
3.a	<p>Board Update: (Associate Superintendent Gillam) <u>SHSM/Focus Program Update</u> <ul style="list-style-type: none"> - Focus Program applications are ongoing right now. SHSM new programs also being supported by Ministry. - Focus Program Carousel was very successful - we also created short one-minute videos for the community that detail each of the programs and will be shared online with everyone - Students use MyBlueprint to show their interest in the SHSM program, and a contact at the school is alerted, which wasn't happening before so that communication/connection piece has been corrected. <u>Skills Competition</u> <ul style="list-style-type: none"> - The skills competition is still scheduled for Friday after March Break at St. Lawrence College for high school students. <u>COVID-19 Update</u></p>	

	<ul style="list-style-type: none"> - We take our lead from KFLA public health and the Ministry of Education. The LDSB can't act unilaterally without support from one or both of those organizations. Notification will go out to staff and families as a reminder around good hygiene and etiquette, as well as additional bullet points with the latest news and what's next (resources). - All schools will be receiving a STOP poster on the front door asking people not to enter if they are experiencing symptoms or have traveled outside of Canada in the previous 14 days (and this messaging may change). We will also be posting the latest KFLA update on strategies to stay healthy, avoid exposure, and be prepared in case of quarantine. The board has also revisited our pandemic response plan to be sure that everyone is up to date with the latest plans as the situation develops. - Question - Sabena I. asks if school cleaning practices have changed? - Response – from Associate Superintendent Gillam - high traffic areas are now priorities. Each school has their own supply of cleaning materials and sanitizer for hand washing. Mary Jean from KFLA could not attend but was going to share similar information about COVID-19 updates. LDSB message to concerned parents – if you really feel your student shouldn't be at school then keep them home. Ultimately a parent's decision. 	
3.b	<p>Trustee Update: (Trustee Garrett Elliott) No formal update. Welcome to the new representatives and Trustees in attendance.</p>	
3.c	<p>KFLAPH Public Health Unit Update: (Mary Jane Short) No Report at this time</p>	
3.d	<p>Indigenous Education Committee: (Jennifer K.)</p> <ul style="list-style-type: none"> - The first family circle was hosted on March 9th at the Rideau Heights Community Centre and was very well received. 29 adults and 25 children were in attendance and there were plenty of new faces from underrepresented communities and people who do not typically participate. The outer circle of parents was asked to discuss four separate questions. Many conversations developed organically around how they found out about the circle, where they were from, etc. The event was supposed to end at 6:30 pm but people were still there until 7:45 pm. Parents engaging with each other. - Some families said they felt disconnected from the system and Jennifer recommended they reach out to the Indigenous education team at the board office. Develop that relationship before you need them 	

	<ul style="list-style-type: none"> - Holding the meeting off school grounds allowed people to speak freely and comfortably without the apprehension of what the school board may think of them. - Two students (12 and 15) spoke very eloquently about their experiences at school and the challenges they have faced (racism, carrying the weight of being “the” indigenous students, pressure to know everything). - Student said they couldn't speak this at school. Want their teachers to know it is ok not to know rather than avoiding since didn't want to be insulting. They are people first not just Indigenous. - The next circle will be in Napanee at the Health Centre (Youth Hub) around mid-April. - Question - Sabena asks how you take the comments from the group (students) to the educators/other students? - Response - Jennifer says they're breaking new ground and creating the framework for this collaboration, so will know more after more meetings throughout the LDSB. - There was discussion around a desire for more restorative justice circles. Goal is to have 4 meetings in total this school year then get into a discussion with the Board team. Parents also wanted to see more restorative justice circles rather than adults just handing out punishments or dealing with it in some way. Ultimate goal is parent engagement. - Youth Diversion is teaching staff restorative practices but not being used as much as they can/should be. Even with this practice, there still isn't an elder leading the circle in the School Board version of it; it is a Board employee typically. - The next circle will be in Napanee at the Health Centre (Youth Hub) around mid-April. - Link to Jennifer's interview on CBC: https://cbc.mc.tritondigital.com/CBC_ONTARIO_MORNING_FROM_CBC_RADIO_P/media/ontariomorning-ZMT1qSnc-20200309.mp3 - An IEAC meeting was held this afternoon (March 11). 	
4	Business Arising:	
4. a	<p>Director of Education Profile: Key Characteristics</p> <ul style="list-style-type: none"> - Update on PIC contributions to new Director qualities: - Please submit in the next day so the PIC group can craft a letter to the trustees. - Sabena read through the list of qualities that have currently been submitted and a few more suggestions were added to the list here: <p>https://docs.google.com/spreadsheets/d/1AjKmfDhE091rinDxJnrGmkSEa03nsUBP4s2GXD13ljj/edit?usp=sharing</p>	Sabena to submit to Trustee Elliott

Commented [S11]: Discussion after report -

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4.b	<p>PIC Response to Education Cuts</p> <ul style="list-style-type: none"> - Sabena read through the submissions entered into a template made available online. - It will be sent to the Ministry on behalf of PIC. - Nick (Cat Woods) said they discussed this as a school council and voted to stay neutral and not send a letter. They don't want to cause conflict within their own school. If parents feel strongly, they are encouraged to send their own individual letters. - Sabena said each SAC can make their own judgment, but PIC members did vote in support of sending a letter 	Crystal to draft and submit letter
4.c	<p>Sharing of Best Practices</p> <ul style="list-style-type: none"> - There is an editable Google Doc highlighting ideas that have worked in individual schools. - These are actually ideas of what schools are doing - Best practices can be discussed at a future meeting – how to run an efficient meeting, how to keep it within a certain amount of time, certain level of Robert's Rules, operational plan so there is continuity from year to year and SAC knows how to get going in September, setting up yearly objectives with a calendar of events/plan, multi-year plans if there is a fundraising goal, etc. - Could be part of sub-committee on parent engagement - Return to practice of PIC inviting principal and new chair to first PIC meeting. Alternatively, PIC chairs going to first SAC meetings of the year and inviting them to PIC. Perhaps information Scot sends out isn't getting passed on by principals. Very important that PIC gets chair email addresses. - We will leave discussion around an updated toolkit for a future meeting. - Question – Jennifer, Molly Brant asks if we could reinstate council training for chair, vice chair, and treasurer. - Response – something that PIC can look at for future meetings, Fall, maybe first meeting of the year there is some general training for executive positions on SAC, then best practices, etc. 	<p>Action - Scot will share the link in the next email.</p> <p>Action - Crystal and Sabena to try and get to some schools this year.</p>
4.d	<p>School Council Toolkit Follow Up</p>	Action – Jennifer and Janza to work on Indigenous Rep for SAC profile

4.e	PRO Grants Follow up <ul style="list-style-type: none"> - A few have been sent in 	Action – Scot to send out information to PIC emailing list with a deadline.
5	Chair’s Report (Sabena Islam and Crystal Bevens-Leblanc) <ul style="list-style-type: none"> ● Forming of new committees see New Business 	
6	Correspondence None	
7	Reports from Standing Committees/Working Groups Digital Working Group: At the May PIC meeting, Luis Santos will present his findings regarding the effects of screen time on adolescents.	ACTION: Place update on May Agenda.
8	New Business	
8.a	Bylaw Committee <ul style="list-style-type: none"> - Per bylaws need to have a bylaw review at the last meeting of every year - Examples of items needing review - election process, foundational statement aligning with Ministry’s - Interest - Crystal, Sabena, maybe Nick 	
8.b	Engagement Committee <ul style="list-style-type: none"> - Making sure councils are aware of their responsibilities - Engagement with the community and at the board level - Interest – Crystal, Jennifer, Krystle 	Action – Scot to put out a call for PIC members who are interested in being part of the subcommittees
9	2020 Meeting Dates (Location to be announced): April 9, 2020 (budget submissions), Thursday, May 7, 2020	
10	Discussion Item <ul style="list-style-type: none"> - Question – Crystal - last 2 SAC meetings being cancelled at one of her schools and was told it was due to job action <ul style="list-style-type: none"> ○ Is anyone else having meetings cancelled? ○ Suggestion to speak with Principal and if answer not given then talk to supervising superintendent. ○ Polson still had meetings without teacher rep ○ Calvin’s last meeting was cancelled due to nothing to talk about – questions as to how there was nothing to discuss. People may not have actual agenda items but should still offer a meeting for continuity for parent engagement/equity/inclusion. 	

11	Adjournment Motion – Jennifer Kehoe Seconded – Nick Kriaris	
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