

AGENDA – BUDGET COMMITTEE

Wednesday, June 1, 2022 – 4:30 PM

Limestone Education Centre

220 Portsmouth Avenue, Kingston, ON

LINK: <https://bit.ly/LDSBBudgetJune1>

Acknowledgement of Territory: “The Limestone District School Board is situated on the traditional territories of the Anishinaabe and Haudenosaunee. We acknowledge their enduring presence on this land, as well as the presence of Métis, Inuit and other First Nations from across Turtle Island. We honour their cultures and celebrate their commitment to this land.”

1. CALL TO ORDER

2. ADOPTION OF AGENDA

3. DECLARATION OF CONFLICT OF INTEREST

4. REPORTS FOR INFORMATION

- 4.1 **2022-2023 Preliminary Operating Revenues**, P. Carson, Manager of Financial Services and C. Young, Superintendent of Business Services

5. OTHER BUSINESS

6. NEXT MEETINGS

Wednesday June 8, 2022, at 4:30 p.m.

Monday June 13, 2022, at 5:30 p.m. (Tentative if Required)

7. ADJOURNMENT

Limestone District School Board

Limestone District School Board is situated on traditional territories of the Anishinaabe & Haudenosaunee.

SEE YOURSELF IN LIMESTONE

ADMINISTRATIVE REPORT: 2022-2023 PRELIMINARY OPERATING BUDGET REVENUE

COMMITTEE OF THE WHOLE BOARD (BUDGET) MEETING

June 1, 2022

Purpose

To provide Trustees with an analysis of the 2022-2023 preliminary operating budget revenue

Background

The preliminary operating revenue is not yet presented on a full PSAB basis. It excludes School Generated Funds at an estimated amount of \$3,600,000 and Charitable Trust donations at an estimated amount of \$132,800. These components as well as the capital revenue estimates will be incorporated later.

The 2022-2023 preliminary operating revenue is presented alongside the 2021-2022 revised estimates and 2021-2022 estimates for comparison purposes.

The projected enrolment of 19,518 ADE that the 2022-2023 preliminary operating revenue estimates is calculated on is summarized below (this reflects an overall decrease of 23 ADE from the 2021-22 Revised Estimates):

- Elementary enrolment is projected at 13,532 ADE.
- Secondary enrolment is projected at 5,985 ADE.
- Secondary-high credit enrolment is projected at 1.0 ADE.

Adult education, continuing education, literacy and numeracy, and summer school enrolment is projected at 347 ADE.

Current Status

In the analysis below, the 2022-2023 preliminary operating revenue estimates are compared to the 2021-2022 revised estimates operating revenue.

Operating Grants for Student Needs (GSN) allocations have increased \$3,243,154 or 1.27%.

Pupil Foundation allocation has increased \$1,089,046 or .99%.

- Allocation is intended to cover classroom related costs including teachers, ECE's, supply teachers, library and guidance, coordinators and professional supports, textbooks, supplies, and computers.
- The elementary Pupil Foundation allocation has three groupings: Kindergarten (JK/SK), Primary (Grades 1 to 3), and Junior and Intermediate (Grades 4 to 8).
- The Ministry of Education sets funding consistent with the current labour framework meaning a 1.00% salary increase for 2022-2023, no unpaid days, funding for sick days, minimum benefit period for maternity leave for eligible employees at 8 weeks and eligibility for short-term sick leave and disability plan benefits. This labour framework applies to all employee groups, except where noted.
- Continuation of the benefit funding benchmark reduction of .167% as part of the phasing out of retirement gratuities.
- Started in 2021-2022, the Ministry is changing the funding methodology for online courses by adjusting benchmark funding for classroom teacher staffing based on a differentiated funded average class size for online and in-person learning.
- Based on the average class size of 30 for online learning, the secondary benchmark will use a funding average credit load of 7.5 credits per pupil split between online learning (approximately 0.15) and in-person learning (approximately 7.35).
- The new per-pupil amount introduced in 2020-2021, to support the purchase of educational software that supports learning in and outside of the classroom is being increased from \$0.84 to \$0.86.

- The student technological devices amount to support technology-related costs for students in Kindergarten to Grade 12 is being increased from \$7.11 to \$7.27.
- Starting in 2022-2023, the Ministry has added a new pupil amount for broadband network operations to support access to quality online learning opportunities for all students. The per pupil amount for students in Kindergarten to Grade 12 is \$19.34.
- The allocation has increased as a result of the labour framework salary increase, increase in the per-pupil amount for educational software and student technological devices, and the new per-pupil amount for broadband network operations offset by declining enrolment, the differentiated funded average class size for online and in-person learning, and a reduction in the benefit benchmark.

School Foundation allocation has increased \$133,088 or .79%.

- Allocation is intended to cover costs of in-school administration and leadership – principals, VP’s, and secretaries as well as supplies for school administration purposes.
- There are three tiers of funding support for school administration: supported, distant, and regular schools.
- Supported school, defined as an elementary school where the next closest elementary school of the board is at least 20 km away, or a secondary or combined elementary/secondary school where the closest secondary or combined elementary/secondary school of the board is a least 45 km away.
- Distant school, defined as an elementary school that does not meet the criteria for a supported school where the next closest elementary school of the board is at least 10 km away, or a secondary or combined elementary/secondary school that does not meet the criteria for a supported school where the next closest secondary or combined elementary/secondary school of the board is at least 20 km away.
- Regular school is defined as a school, which does not meet the criteria for either a distant or a supported school.
- The Funding to support the Parents Reaching Out (PRO) Grants is moving from Priorities and

Partnerships Funding (PPF) into the GSN as a new component of the Parent Engagement Allocation

- The allocation has increased as a result of the labour framework salary increase and the movement of the PRO Grants into the Parent Engagement allocation, offset by declining enrolment and the reduction in the benefit benchmark.

Special Education allocation has increased \$552,628 or 1.76%.

- The Special Education Supports amount moved from Priorities and Partnership Funding (PPF) to this allocation and is now called the Local Special Education Priorities Amount. This Funding is enveloped and flows through the Differentiated Special Education Needs (DSENA) allocation.
- The allocation has increased as a result of the labour framework salary increase, the movement of the Special Education Supports amount, an increase in the Special Education Amount (SEA) amount, an increase in the Differentiated Special Education Needs (DSENA) – Measures of Variability table amount offset by declining enrolment, and the reduction in the benefit benchmark.

Language allocation has increased \$363,860 or 7.90%.

- The allocation represents French as a Second Language (FSL) of \$3,312,263 and English as a Second Language (ESL) of \$1,657,172.
- FSL funding supports additional costs of providing core French, Extended French, and French Immersion programs. Whereas ESL funding is provided to assist new students to Canada to develop proficiency in their language of instruction over a period of four years.
- The Ministry has removed the time-limited funding through a new Recent Immigrant Supplement. This funding was intended to address the financial impact of the extraordinary and temporary decline in recent immigrant enrolment as a result of the COVID-19 pandemic.
- The allocation has increased as a result of the labour framework salary increase, an increase in projected FSL and ESL students, which is offset by removal of the Recent Immigrant Supplement and the reduction in the benefit benchmark.

Supported School allocation has increased \$48,339 or 2.03%.

- Provides additional funding for teaching and early childhood educator (ECE) staff to improve the viability of Supported Schools.
- Updated secondary Pupil Foundation allocation staffing benchmarks to reflect differentiated funding for online learning.
- The allocation has increased as a result of the supported school amount for ECE staff, the labour framework salary increase which are offset by declining enrolment, and the reduction in the benefit benchmark.

Remote and Rural allocation has increased \$4,024 or 1.58%.

- Distance factor is measured from the central board office to the nearest largest urban centre, that being Ottawa.
- In addition to the per-pupil amount in the Pupil Foundation allocation, a top-up allocation amount has been provided to ensure the school board received a minimum of \$50,000 to purchase educational software.
- The allocation has increased as a result of the labour framework salary increase and the educational software top-up offset by declining enrolment and the reduction in the benefit benchmark.

Rural and Northern Education Fund allocation has increased \$9,327 or 1.79%.

- The Rural and Northern Education allocation was introduced in 2017-2018 and will continue in 2022- 2023 to further improve education for students from rural and northern communities.
- Funding is based on the number of rural students and two factors measuring the density of rural student enrolment.
- The allocation has increased as a result of an increase in the Rural and Northern Education Benchmark and the labour framework salary increase, which is offset by the reduction in the benefit benchmark.

Learning Opportunities allocation has decreased \$35,943 or 0.72%.

- School boards must use the allocations only for those programs within each envelope and any unspent funding must be reported as deferred revenue for future spending in those programs.
- Funds in the Targeted Student Supports (TSS) Envelope must be spent on the four programs in the TSS Envelope. The four programs include: Literacy and Math Outside the School Day allocation; Student Success, Grades 7 to 12 allocation; Grade 7 and 8 Literacy and Numeracy and Student Success Teachers allocation; and the Tutoring allocation.
- Funds in the Experiential Learning (EL) Envelope must be spent on the three programs in the EL Envelope. The three programs include: Specialist High Skills Major (SHSM) allocation; EL allocation; and the Outdoor Education allocation.
- The allocation has decreased as a result of the projected decreased enrolment in the Literacy and Numeracy programs, and the reduction in the benefit benchmark which are offset by an increase in the labour framework salary increase.

Continuing Education allocation and Other Programs has increased \$50,236 or 3.46%.

- Starting in 2019-2020, operating allocations will be reduced by the new International Student Recovery Amount (ISRA). The ISRA is based on the ADE of fee-paying international visa students multiplied by \$1,300.
- The continuing education allocation is driven primarily by enrolment.
- The allocation has increased due to the increase in the fee-paying international visa student enrolment and by the labour framework salary increase, which is offset due to the increase in the ISRA and the reduction in the benefit benchmark offset.

Cost Adjustment and Teacher Qualification allocation has increased \$1,430,760 or 6.60%.

- Intended to offset teacher compensation costs increases that are beyond the Pupil Foundation benchmark.
- The allocation is determined by considering the board projected teacher staffing complement

(FTE) as scattered across the collective agreement salary grids.

- Starting In 2021-2022, the secondary per-pupil benchmark for teachers have been adjusted to reflect the change in funding methodology for online courses based on a differentiated funded average class size for online and in-person learning. The Online Learning Adjustment introduced in 2020-2021 has been eliminated as a result of this new approach.
- Recovery of funding received from the Ministry in 2015-2016 to fund the one-time gain in the early payout of retirement gratuities in 2015-16. The recovery will be over 3.2 years equivalent to the estimated average remaining service life of employees eligible for retirement gratuities as at August 31, 2012.
- The transition to provincial employee life, health trust (ELHT) plans has required the province to flow funds to some boards such that the annual premiums to the trust are equalized amongst all boards. Increases to funding for the provincial benefits trusts reflect the cost of providing benefits consistent with the central labour agreements. In 2022-2023, the government contribution and stabilization amounts were updated to reflect FTE changes and central agreements, which include up to 1.00% increase for benefits' plan maintenance or improvements in 2022-2023 and additional inflationary increases.
- In 2019-20, the Ministry introduced a new Teacher Job Protection Funding allocation. Funding continues to be available for classroom teachers impacted by the changes to class sizes in 2019-2020 and 2020-2021. Given the reduction in the funded average secondary class size to 23 in 2020-2021, no funding has been generated through this allocation since 2020-2021. The change in funded classroom teachers did not exceed the actual attrition and other voluntary leaves.
- The allocation has increased as a result of the labour framework salary increase, qualification and experience changes, ELHT benefit increases, and the elimination of the Online Learning Adjustment offset by the secondary per-pupil benchmark for teachers' adjustment, declining enrolment, and the reduction in the benefit benchmark.

New Teacher Induction Program allocation has increased \$54,112 or 43.16%.

- Allocation is based on the board's new teacher complement from the year before.

- Funds are available to support the growth and professional development of new teachers.
- Beginning in 2018-2019, funding available to provide support for new teachers over a greater length of time and to include newly-hired long-term occasional teachers in positions of 97 days or more.

ECE Qualification and Experience allocation has increased 35,600 or 2.61%.

- Intended to offset ECE compensation costs that are beyond the pupil foundation benchmark.
- The allocation is determined by considering the board has projected ECE staffing complement (FTE) as scattered across the collective agreement salary grids.
- The allocation has increased as a result of the labour framework salary increase and qualification and experience changes, offset by declining enrolment and the reduction in the benefit benchmark.

Transportation allocation has increased \$779,280 or 4.56%.

- In January 2020, the Ministry launched a review of student transportation. While the review is underway, the allocation has been maintained at the previous year's funding level, with adjustments for enrolment growth.
- The fuel costs escalator / de-escalator allocation is set using a benchmark pump price of \$1.058 per litre including HST (\$0.936 without HST) which is consistent with last year. This will be revisited throughout the year and resulting grant adjustments (increases or decreases) are made twice per year.
- The allocation has increased due to an increase in the fuel costs escalator based on current diesel costs and an increase in approved expenses for transportation to and from Provincial Schools.

Administration and Governance allocation has increased \$218,858 or 3.44%.

- The Board Administration Costs allocation have increased based on the increase of the number of T4 slips issued by the Board (increase of 400 slips)

- The allocation has increased as a result of the increase in the Board administration costs allocation, the labour framework salary increase offset by the reduction in the benefit benchmark.

School Operations allocation has increased \$616,361 or 2.62%.

- The Ministry is providing a 2.3% cost benchmark update to assist boards in managing the increase in commodity prices
- The Ministry is providing an additional 3.15% cost benchmark update to support the increased costs related to the need to run ventilation systems longer and replace filters more frequently. The latter was previously provided as temporary Priorities and Partnerships Funding (PPF) to mitigate the impacts of the COVID-19 pandemic.
- This is the fourth year of the five-year phase-in of the updated supplementary area factor for the secondary panel to reflect a secondary class size of 23.
- Funding to offset the cost of licensing and related fees associated with the approved software that supports the implementation of effective renewal programs and tracks school condition over time has not yet been allocated, pending completion of procurement.
- The allocation has increased as a result of the labour framework salary increase, cost benchmark increases, which are offset by declining enrolment, the supplementary area factor change, outstanding asset management software funding, and the reduction in the benefit benchmark.

Community Use of Schools allocation has increased \$2,407 or .78%.

Declining Enrolment Adjustment allocation has remained at \$0.

- GSN grants are linked to enrolment, so as enrolment declines so does funding. Some costs are easy to adjust in reaction to this – i.e., teaching costs can be adjusted through the overall staffing process. However, other costs take time to adjust and restructure. The declining enrolment grant helps to offset lost grant revenue during this transition period.

Indigenous Education allocation has increased \$50,760 or 1.92%.

- The Ministry is enveloping the First Nations, Metis, and Inuit Studies allocation to ensure funds are directed to support Indigenous learning. Funding generated within this allocation must be spent on the program to run these courses, and any funding surplus is to be reported and spent under the BAP allocation.
- The allocation has increased as a result of increased enrolment and the labour framework salary increase, which are offset by the reduction in the benefit benchmark.

Mental Health and Well-Being allocation has increased \$443,726 or 51.05%.

- The student mental health previously funded through Priorities and Partnership Funding (PPF) is being added to the Supporting Student Mental Health allocation. This funding is intended to foster the continued learning and well-being of students.
- The allocation has increased as a result of the labour framework salary increase and the movement of the student mental health into the Supporting Student Mental Health allocation offset by declining enrolment and the reduction in the benefit benchmark.

Supports for Students Fund allocation has increased \$47,948 or 2.26%.

- New in 2021-2022, the Supports for Students Fund (SSF) provides flexible funding for school boards to support the learning needs of students, which may include special education, mental health and well-being, language instruction, Indigenous education, and STEM programming.
- In the CUPE agreement it is referred to as the Investments in system Priorities (ISP).
- All funds are to be used consistent with the central agreement obligations.

Program Leadership allocation has increased \$1,107 or 0.11%.

- The allocation has increased as a result of the labour framework salary increase offset by declining enrolment and the reduction in the benefit benchmark

The MGSC In-kind has decreased by \$5,753,395 or 100%

- This grant support introduced for 2021-22 was a one-time allocation to offset the costs of the

personal support equipment (PPE) supplied by the Ministry of Education.

COVID-19 Learning Recovery Fund increased by \$3,101,025

- The COVID-19 Learning Recovery Fund provides temporary funding for additional staffing supports. Previously provided through Priorities and Partnerships Funding (PPF) for staffing, this funding allows school boards to continue to hire teachers, early childhood educators, educational assistants, and other education workers.
- As part of this grant, school boards are required to provide the option for remote. This funding can also be used to support staff previously funded under the Education Worker Protection Fund that expires, with the end of the Canadian Union of Public Employees' central collective agreement, on August 31, 2022.

Other Government Grants has decreased \$6,668,905 or 69.21%.

- The Ministry released information on PPF (Appendix A) with many previous year one-time initiatives being transferred to the GSN. The total amounts transferred is \$4,181,816 which includes many COVID initiatives.
- The new initiatives include Tutoring Supports of \$841,850 and Early Intervention in Math for Students with Special Education Needs for \$111,200.

Tuition Fees has increased \$312,796 or 15.67%.

- 2022-2023 projections on tuition fee revenues for international students reflect a decrease due to a slight reduction in enrolment.
- Community education and outreach fees increase reflects the projection of program enrolment increases.

Other Revenues has increased \$378,700 or 8.56%.

- Lease revenue increase reflects a projected increase in rents.
- Community Use revenue increase reflects a projected increase in community use of schools.

- The Instructional cost recoveries increase reflects an increase in secondments.
- International students' other fees increase reflects a decrease in the projection of homestay and other fees.
- Continuing Education Contracts reflects an increase in contracted programs.

Recommendations

That this report be received for information purposes.

Prepared by: Paula Carson, Manager of Financial Services

Reviewed by: Craig Young, Superintendent of Business
Krishna Burra, Director of Education

Attachments: Preliminary Operating Budget – Revenue
PPF Grant Announcements- Appendix A

**Limestone District School Board
2022 - 2023
Preliminary Operating Budget - Revenue**

Revenue Categories	2021-2022 Estimates	2021-2022 Revised Estimates	2022-2023 Estimates
Grants for Student Need (GSN) Operating Allocation			
Pupil Foundation	\$ 107,766,247	\$ 110,240,622	\$ 111,329,668
School Foundation	16,737,846	16,872,387	17,005,475
Special Education	30,973,456	31,357,172	31,909,800
Language	4,583,666	4,605,575	4,969,435
Supported School	2,337,758	2,382,001	2,430,340
Remote and Rural	249,877	253,885	257,909
Rural and Northern Education	522,483	522,483	531,810
Learning Opportunities	5,056,721	5,007,147	4,971,204
Continuing Education and Other Program	1,424,998	1,451,647	1,501,883
Cost Adjustment and Teacher Qualification	23,100,512	21,679,132	23,109,892
New Teacher Induction Program	120,074	125,367	179,479
ECE Qualification and Experience	1,350,344	1,364,674	1,400,274
Transportation	16,670,404	17,098,893	17,878,173
Administration and Governance	6,285,093	6,353,814	6,572,672
School Operations	23,174,443	23,515,915	24,132,276
Community Use of Schools	309,583	309,583	311,990
Declining Enrolment Adjustment	404,015	-	-
Indigenous Education	2,637,449	2,650,623	2,701,383
Mental Health and Well-Being Grant	861,419	869,149	1,312,875
Supports for Students Fund	2,120,616	2,120,616	2,168,564
Program Leadership Grant	999,389	999,389	1,000,496
MGCS In-Kind	-	5,753,395	-
COVID-19 Learning Recovery Fund	-	-	3,101,025
Grants for Student Need (GSN) Operating Allocation Total	247,686,393	255,533,469	258,776,623
Other Government Grants			
Literacy and Basic Skills - Training, C&U	330,386	330,386	327,386
Ont Youth Apprenticeship - Training, C&U	164,865	164,865	198,896
Adult ESL - Citizenship & Immigration	360,905	329,886	199,980
MOE-PPF-Current Year Funding	5,088,506	8,175,767	2,175,850
MOE-PPF-Prior Year Carryforward	-	288,477	-
Other Supplemental Grants	65,000	346,636	65,000
Other Government Grants Total	6,009,662	9,636,017	2,967,112
Tuition Fees			
International Students	1,474,750	1,412,250	1,333,500
First Nations Students	37,995	37,995	51,496
Community Education & Outreach Fees	173,434	545,944	923,989
Tuition Fees Total	1,686,179	1,996,189	2,308,985
Other Revenues			
Term Lease Rentals to Agencies	236,316	243,752	249,840
Community Use	10,000	10,000	150,000
Cafeteria and Beverage	-	-	-
Interest	300,000	300,000	300,000
Administrative Cost Recoveries	220,000	200,105	203,500
Instructional Cost Recoveries	1,475,890	1,605,466	1,660,883
International Students Other Fees	897,500	894,150	869,250
Continuing Education Contracts	7,000	47,000	245,700
Funded From School Budget Balance & Retirement Benefits	1,121,983	1,121,983	1,121,983
Other Revenues Total	4,268,689	4,422,456	4,801,156
Operating Revenue Total	\$ 259,650,923	\$ 271,588,131	\$ 268,853,876

**Limestone District School Board
2022 - 2023
PPF Grant Announcements
Appendix A**

Description	2021-2022 Estimates	2021-2022 Revised Estimates	2022-2023 Estimates
Specialist High Skills Major	\$ -	\$ -	\$ -
Summer Transitions: Special Education	-	-	118,900
Summer Transitions: Mental Health	-	-	-
French as a Second Language Initiatives	75,628	115,067	-
Well-Being and Mental Health Bundle	32,400	32,353	-
Transition Support to Post Secondary Pathways for Students With Development Disabilities	-	-	-
Focus on Youth Summer Program	-	100,000	-
Math Strategy	657,000	657,000	657,000
After School Skills Development Program	-	-	-
Skilled Trades Bursary Program	-	22,000	13,000
Learn and Work Bursary	22,000	22,000	21,000
De-Streaming Implementation Supports	-	34,383	34,500
Culturally Responsive and Relevant Pedagogy	-	10,000	-
Additional Qualifications Subsidy for Math Courses	-	32,500	-
Funding for Additional Custodial Staff	156,983	-	-
Health and Safety Training for OT and Casual Staff	-	-	-
Funding to Support Enhanced Cleaning Supplies	-	-	-
Special Education Supports: Learning Recovery	94,504	189,008	-
Supporting Student Mental Health	155,657	311,315	-
Standalone HEPA Units	-	49,000	-
Operating Ventilation	-	313,965	-
Remote Learning	-	-	-
Additional Staffing Support	1,550,513	3,101,025	-
Return to Class Emerging Issues	-	-	-
Re-engaging Students and Reading Assessment Supports	197,339	197,339	-
Student Transportation Health and Safety	518,700	325,000	-
Connectivity at Schools Program	-	565,077	-
K-12 Cyber Protection Strategy Pilot	-	379,000	-
Parents Reaching Out Grants	25,100	25,083	-
Autism Spectrum Disorder AQ Subsidy	23,300	35,000	11,600
Specialist High Skills Major Expansion	254,000	254,000	323,000
Learning and Innovation Fund for Teachers	45,000	45,000	-
Anti-Sex Trafficking Protocol Development and Implementation	-	12,858	-
Staff Well-Being	-	10,666	-
Subsidies for Guidance and Career Education Additional Qualification Courses	-	16,440	-
Demographic Data Gathering	-	35,256	-
Excellence in Education Administration	-	150,000	-
Transportation and Stability Supports for Children and Youth in Care	-	123,000	-
Education Worker Protection Fund	815,967	548,016	-
Investment in System Priorities	464,415	464,415	-
Health Resources, Training and Supports	-	-	13,800
Entrepreneurship Education Pilot Projects	-	-	30,000
Early Intervention in Math for Students with Special Education Needs	-	-	111,200
Tutoring Supports	-	-	841,850
Investment in System Priorities	-	-	-
Total	\$ 5,088,506	\$ 8,175,766	\$ 2,175,850