School Advisory Council Transfer of Funds from SAC to School

Section A: To be Completed and Authorized by 2 SAC Members

From: SAC Dept. # _____

Amount: $ _____

Reason: _____

Authorized by: _____ Date: _____

SAC Member #1

Authorized by: _____ Date: _____

SAC Member #2

Section B: School Office Staff to complete Dept. Transfer in E-funds

To: School Dept.#: _____

_____

_____

Department Transfer completed in E-funds by: _____

School Secretary/Budget Clerk: Date: _____