

# Delegation Registration Form



Individuals or groups requesting to make a delegation to the Limestone District School Board or to a Committee of the Board are required to submit a Registration Form outlining the key points to be presented. When a number of individuals wish to address the Board on the same issue, the group is encouraged to select a spokesperson. A complete and detailed presentation must be sent electronically to the Office of the Secretary to the Board at least four (4) business days prior to the meeting, in order for the request to be considered.

## Contact Information

Name: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_

City & Postal Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Cell: \_\_\_\_\_

**Requested Board Meeting Date:** \_\_\_\_\_

**Topic:** \_\_\_\_\_

I wish to speak on my own behalf;

**or**

I wish to delegate as a spokesperson for:

**Please provide a brief summary of the subject of your delegation:**

***(NOTE: A complete and detailed presentation must be sent electronically to the Office of the Secretary to the Board at least four (4) business days prior to the meeting.)***

Delegations may express opinions with regard to Board decisions or make submissions with respect to a recommendation. Delegations are expected to be respectful and refrain from making statements concerning the character or performance of identifiable individuals, including students, staff, citizens or Trustees of the Limestone District School Board.

Please read Limestone District School Board [Policy 13 - Delegations and Submissions](#) pertaining to delegations (*see reverse*), before signing and returning the completed form to Shauna Mitton, in the Director's Office via email at [delegations@limestone.on.ca](mailto:delegations@limestone.on.ca). The Director's Office will contact you to confirm the date and time of your delegation.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_