

**Committee of the Whole Board (Budget)
Meeting Minutes
Limestone District School Board**

June 13, 2018

Members/:

Trustees E. Crawford - regrets
W. Garrod - late
L. French
T. Mahoney – absent due to sanction
K. McGregor
P. Murray
A. Ross – via teleconference
S. Ruttan (Chair)
M. Kanellos (Student Trustee) - regrets
A. Haynes (Student Trustee)

Officials: M. Babcock, Superintendent of Education - regrets
P. Babin, Superintendent of Business Services
M. Baumann, Manager of Business Services
K. Burra, Superintendent of Education, Program and IT - regrets
D. Fowler, Manager of Facility Services
S. Gillam, Associate Superintendent, Safe and Caring Schools - regrets
A. Labrie, Superintendent of Education and Human Resources
A. McDonnell, Associate Superintendent, Special Education
D. Rantz, Director of Education
S. Sartor, Associate Superintendent, School Effectiveness and Assessment - regrets
J. Silver, Superintendent of Education - regrets

Guests:

Recorder: L. Strange, Records Management Coordinator

Trustee Ruttan, as Chair of the Committee, called the meeting to order at 4:30 p.m., and welcomed all those present.

She read the Acknowledgement of Territory:

"The Limestone District School Board is situated on the traditional territories of the Anishinaabe and Haudenosaunee. We acknowledge their enduring presence on this land, as well as the presence of Métis, Inuit and other First Nations from across Turtle Island.

We honour their cultures and celebrate their commitment to this land."

Approval of Agenda

Added to the agenda: Announcement - Other Business

MOVED BY: Trustee McGregor, that the agenda of June 13, 2018, as presented, be approved. Carried.

Declaration of Conflict of Interest

There were no Conflicts of Interest declared.

Information Items

1. 2018-2019 Preliminary Capital Budget – Revenues & Expenditures

Manager Baumann stated that the 2018-2019 Preliminary Capital Budget – Revenues & Expenditures is being presented on a modified cash basis. Capital Revenues of \$46,871,850 are balanced to the Capital Expenditures of \$46,871,850.

Manager Bauman explained the various revenue streams, including Ministry funded projects (School Renewal, School Condition Improvement, Greenhouse Gas reduction), Ministry Approved Major Capital Projects – In Progress (Kingston secondary School), School generated Funds – Playground Structures, and additional Ministry Funding (Interest on Long-term and Short-term debt).

Manager Baumann reviewed the Preliminary Capital Budget – Expenditures, which includes accessibility, electrical, energy, heating, security, communication systems, site improvements and small capital projects. Expenditures also include the construction of the new Kingston Secondary School.

Trustee McGregor asked for clarification on the ‘small capital projects’ line with a value of \$1,000,000. Manager Fowler explained that this pocket of funding is to cover upcoming projects that have only a rough estimate. A small capital project is a renovation or improvement to a site, such as a bathroom or accessibility.

This report was received for information.

Action Items

1. 2018-2019 Budget and recommendation to Board for Approval

Manager Baumann spoke to the 2019 Budget prepared on a PSAB basis and the Compliance Report, which was shared with Trustees as part of their Budget Committee meeting package.

The 2018-2019 Preliminary Operating Budget Expenditures totalling \$249,890,547, which equalled the Preliminary Operating Budget Revenues, was previously presented. The 2018-2019 Preliminary Capital Budget Revenues and Expenditures, each totalling \$46,871,850 was presented at the June 13, 2018 Committee of the Whole (Budget) meeting.

School boards are required to report budgets in accordance with Public Sector Accounting Board (PSAB) standards. The consolidated budget is prepared in accordance with PSAB and combines the operating and capital budgets and identifies the treatment/recognition of capital transactions, as well as school-generated funds, amortization of tangible capital assets and employee future benefits and accrued interest on long-term debt.

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The presentation of the 2018-2019 Consolidated PSAB Budget document has been designed in a worksheet-type format to highlight the following adjustments when determining the in-year surplus (deficit) position.

The Ministry of Education requires school boards to adopt a balanced consolidated PSAB budget, whereby the in-year revenues are equal to or greater than the in-year expenses.

The Ministry has a calculation to measure if boards are compliant with the balanced budget requirement. This calculation excludes school-generated funds, amortization of employee future benefits and accrued interest on long-term capital debt. This calculation presented in the Compliance Report demonstrates that total revenues and total expenses are equal. As a result, the 2018-2019 Budget is compliant with the Ministry balanced-budget requirement.

Trustee Ross asked for clarification on 'deferred capital contributions'. Superintendent Babin explained that school boards expense the cost of capital projects over time. The total of the Capital Major and Minor Capital Additions includes the new Kingston Secondary School, as well as other projects.

Trustee French asked how the delegation requests have been incorporated into the budget. Director Rantz replied that the principals thanked the Board for support, but did not have any specific requests for the budget. Regarding the parent who spoke to the possible development of an outdoor Indigenous education centre at the Yarker Family School, it was explained that the Board already has an outdoor education centre and Indigenous programming. The Yarker Family school building will be vacated in June, and at that time become surplus to the Board.

Superintendent Babin stated that the Board is looking at the fencing request for Molly Brant E.S. outside of budget deliberations.

Trustee French asked about the items submitted by the Parent Involvement Committee. Director Rantz replied that the PIC had indicated that these are items that the committee wishes to continue to have conversation about going forward, and were not necessarily specific monetary requests.

MOTION: That the Board approve the 2018-2019 Budget prepared on a Public Accounting Board Standard basis with total revenues of \$280,176,153 and total expenditures of \$279,366,645.

MOVED BY: Trustee Garrod.

Trustee French offered her sincere thanks for the complex work involved in delivering a balanced budget to the Board of Trustees.

Roll Call vote:

The non-binding recorded vote was as follows:

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YEAS: Trustee French, Trustee Garrod, Trustee McGregor, Trustee Murray, Trustee Ross, Trustee Ruttan, Trustee Haynes (7)

NAYS: (0)

ABSENT: Trustee Crawford, Trustee Mahoney, Trustee Kanellos, (3)

The binding recorded vote was as follows:

YEAS: Trustee French, Trustee Garrod, Trustee McGregor, Trustee Murray, Trustee Ross, Trustee Ruttan (6)

NAYS: (0)

ABSENT: Trustee Crawford, Trustee Mahoney (2)

The motion was called and carried (6:0).

Superintendent Babin thanked the Senior team for their hard work, and the Director for her leadership during the budget development process.

Other Business

Superintendent Babin announced his retirement, effective December 2018.

Trustee French asked if the government change and announcements of health spending limits, would have any effect on the budget for next year.

Superintendent Babin replied that he had not heard anything from the Ministry of Education regarding any possible changes for next year's funding.

Next Meeting Dates:

April 17, 2019.

Adjournment

Trustee Ruttan called for a motion to adjourn the meeting.

MOVED BY: Trustee McGregor, that the meeting adjourn. Carried.

The meeting adjourned at 5:00 p.m.