

Section 8. Duties of the Treasurer. The Treasurer shall have all those duties and powers as set forth in the statutes of Ontario.

Section 9. Death, Resignation, Incapacity, or Ineligibility of the Chair or Vice-Chair. Upon death, resignation, incapacity, or ineligibility of the Chair or Vice-Chair, the Board shall fill the vacancy for the balance of the term by electing one of their own to the position at the first meeting after the vacancy occurs.

ARTICLE III - BOARD OF TRUSTEES

Section 1. Composition. See Article I Board Composition, Section 1.

Section 2. Terms. See Article I Board composition, Section 1 subsection 1.1.

Section 3. Vacancies on the Board. A vacancy in a position of Trustee shall be filled by the Board in accordance with the provisions of the *Education Act* either by by-election or appointment.

3.0 ~~_____~~ **Guiding Considerations for Filling Trustee Vacancies on the Board:**

~~_____~~ (a) **Timing of the vacancy relative to the previous and subsequent elections;**

~~_____~~ (b) **Relative support of the second-place finisher in the previous election;**

~~_____~~ (c) **Financial cost associated with a by-election to fill the vacancy as outlined in 3.1;**

~~_____~~ (d) **Representation of a particular geographic area on the board; and**

~~_____~~ (e) **Diversity of representation on the board at the time of the vacancy.**

3.1 ~~3.1~~ **A final decision on filling the vacancy rests with the Board and requires the approval of a formal motion.**

3.13.2 ~~_____~~ **By-election.** If the Board chooses to fill a Trustee vacancy through a by-election in the vacated electoral zone, the process becomes the responsibility of the local municipality and takes approximately ten weeks. The municipality will provide to the Board information regarding the implications of holding a by-election, including previous election results, and estimated costs.

3.23.3 ~~_____~~ **Appointment.** If the Board chooses to appoint a replacement, the *Education Act* requires that the vacancy be filled within 90 days after the office becomes vacant but does not specify the method of appointment.

3.2.13.3.1 ~~_____~~ **Qualification.** The *Education Act* S. 219 (1) specifies the qualifications necessary to be elected as a member of a Board, and, therefore, to be appointed to a Board:

- a. qualified to vote for members of the Board;
- b. a resident in the area of jurisdiction of the Board; and
- c. not disqualified as outlined in S. 219(4), (5) and (7).

3.2.23.3.2 ~~_____~~ **Unsuccessful Trustee Candidate.** The Board may choose to appoint one of the unsuccessful Trustee candidates from the last municipal election, providing that the candidate remains a qualified person and is willing to serve.

3.2.23.3.3 ~~_____~~ **Broad Range of Candidates-Application and Interview Process:** If the Board chooses to offer the position to a broader range of electors, the following actions will occur:

- a. the vacancy shall be advertised in the local newspaper;
- b. persons interested in the position shall be required to submit an application in writing to the secretary of the Board;
- c. persons interested in the position shall also be required to submit a résumé or summary including past accomplishments and experience; persons shall also submit a letter of intent outlining the reasons for wishing to serve on the Board and ways in which the individual can contribute to its overall effectiveness;
- d. applicants will be informed that they should be prepared to make a short verbal presentation to a selection committee. The time for the presentation should not exceed five minutes;
- e. applicants must sign consent forms and declaration of qualifications forms;
- f. information packages including facts about Limestone District School Board, a copy of Policy No. 5 Trustee Code of Conduct, and a schedule of Board and committee meetings will be made available to the applicants;
- g. applicants may request a public forum to review the role of a Trustee; and
- h. the applications will be available for review by the public if requested.

3.2.43.3.4 Selection Committee & Interview Process. If an application and interview process is utilized the following processes will be utilized. AA Selection Committee consisting of all trustees shall be responsible for providing a recommendation to the Board. The Selection Committee shall select its Chair from among its members. ~~Only candidates who have submitted written applications by the deadline date shall be interviewed. Ideally the interviews will be face to face but under extenuating circumstances and to ensure maximum attendance, the interviews may be conducted electronically.~~ The Selection Committee shall make its recommendation to the Board at the next meeting of the Board following the interviews. The Secretary of the Board shall be the administrative liaison to the Selection Committee. The Selection Committee shall establish its operating practices. ~~These practices shall include a common set of questions for all applicants.~~ The appointed candidate shall be advised promptly of the Board's decision and shall be sworn in at the next opportunity following the appointment.

Section 4. Duties of the Board. The Board shall have all duties as provided in the *Education Act*. It shall have the duties and powers to create and enforce Limestone District School Board policy. In addition, the Board shall have such further duties and powers as are set forth in the bylaws, special rules of order, the parliamentary authority.

ARTICLE IV - MEETINGS

Section 1. Regular Meetings. The Board shall meet at the Education Centre every month excluding March and July. The meetings will normally be held the fourth Wednesday commencing at 5:30 p.m. moving directly into committee of the whole in-camera meeting if required. If a committee of the