

Limestone District School Board

Agenda

Committee of the Whole Board (Budget) Meeting

Monday, June 5, 2017

Limestone Education Centre

220 Portsmouth Avenue, Kingston

4:30 p.m.

Approval of the Agenda

Declaration of Conflict of Interest

Information Items

1. 2017-2018 Preliminary Operating Expenditures
(Appended.)
2. 2017-2018 Learning Opportunities Grant
(Appended.)

Other Business

Next Meeting

Wednesday, June 14, 2017 4:30 p.m.

- 2017-2018 Capital Revenues and Expenditures
- 2017-2018 Draft Budget
- Draft Budget Recommendations to June 21, 2017 Board

Adjournment

Limestone District School Board
Administrative Report



Report To: Committee of the Whole (Budget)

From: Myra Baumann
Manager of Financial Services

Subject: **2017-2018 Preliminary Operating Budget - Expenditures**

Date: June 5, 2017

Objectives:

To provide Trustees with an analysis of the 2017-2018 Preliminary Operating Budget - Expenditures.

Overview:

The 2017-2018 Preliminary Operating Budget Expenditures is balanced to Operating Revenues and aligns resources to support the strategic direction of the Board as outlined in the "Success for All" plan.

The recent labour framework established a Local Priorities Fund (LPF) to address a range of priorities including special education. Per the terms of the framework, each board and union/federation is required to meet to discuss the use of these funds consistent with the board needs.

Senior staff met with the local union/federations and shared that the \$1,129,416 in LPF special education funding is similar to the decline in the GSN-Special Education allocation as a result of funding model changes introduced in 2014-2015 and being phased in over a four year period, with 2017-2018 being the final year. Hence, the LPF funding will maintain the current special education structure.

The LPF also included \$900,120 for other local priorities to support additional staffing and professional development. Working with our local union/federations additional investments were made in classroom teachers, school clerical and facility services staffing. Elementary occasional teachers will benefit by attending one professional development day each school year.

In addition, the preliminary operating budget includes:

- Hiring two new Communicative Disorders Assistant (CDA) positions to support students in the area of speech and language.
- Continued investments of professional learning to promote teaching and learning strategies that support the learning needs of students. Most of these investments are funded from Ministry special purpose (EPO) funds to support staff release time during the day.

An additional investment in professional development is being made to support sessions for staff who may wish to further their learning in a variety of mental health and wellness areas, such as fetal alcohol spectrum disorders.

- Improvements in parent and community engagement through technology changes and upgrades to school websites, notifications and alerts.

Observations/Analysis:

The 2017-2018 Preliminary Operating Budget Expenditures of \$244,690,056 is provided in the attached appendix and is equal to the 2017-2018 Preliminary Operating Budget Revenues of \$244,690,056.

The 2017-2018 Preliminary Operating Budget Expenditures are not presented on a full PSAB basis. The presentation of expenses on a full PSAB basis, including School Generated Funds, Charitable donations and capital expenditures will be available at the next Committee of the Whole (Budget) meeting.

In the analysis below, the 2017-2018 Preliminary Operating Budget Expenditures are compared to the 2016-2017 revised operating expenditures estimates.

Compensation has increased \$8,597,576 or 4.39%.

- Current labour framework provides for a 1.50% salary increase, one-time professional development payment equivalent to the amount that would have been generated if the salary benchmarks had been increased by .5%, no unpaid days, funding for sick days at 11 days, minimum benefit period for maternity leave for eligible employees at 8 weeks and eligibility for short-term sick leave and disability plan benefits. This labour framework applies to all employee groups, except where noted.
- Benefit funding benchmarks have been reduced by .167% as part of the phasing out of retirement gratuities.
- Life insurance, health and dental premiums reflect the employee groups transition date into the provincial employee life, health trust (ELHT).
- Some cost increases or decreases have been incorporated in light of enrolment changes.
- There are no material differences in expense from last year for WSIB, retirement gratuities and retirement health, dental and life insurance plans.

Elementary classroom teachers has increased \$4,001,456 or 5.33%.

- The increase is due to labour framework provisions, increased enrolment adjustments, LPF staffing increase of 2.0 FTE teachers and ELHT premium adjustments.

Secondary classroom teachers has increased \$1,154,928 or 2.52%.

- The increase is due to labour framework provisions, increased enrolment adjustments, LPF staffing increase of 1.8 FTE teachers and ELHT premium adjustments.

Supply Staff has increased \$903,529 or 13.39%.

- The increase is mainly due to labour framework provisions, absence trending and usage patterns.

Educational assistants and early childhood educators has increased by \$454,659 or 2.63%.

- The increase is due to labour framework provisions, introduction of 2.0 new CDA positions and ELHT premium adjustments.

Professional, paraprofessional and technicians has increased \$222,631 or 3.27%.

- The increase is due to labour framework provisions, increased yard and lunch supervision support, .6 FTE increase in cafeteria assistants, LPF staffing increase of 1.0 FTE student support counsellor and ELHT premium adjustments.

Library and Guidance has increased \$106,293 or 3.05%.

- The increase is due to labour framework provisions and ELHT premium adjustments.

Staff development decreased \$166,738 or 16.67%.

- The net decrease is mainly due to one-time EPO funding received last year and no indication as of this time if some of these initiatives will be renewed in 2017-2018. Offset by an LPF support of about \$78,000 for elementary occasional teachers to attend one professional development day each school year. Also an additional investment of \$15,000 to support sessions for staff wishing to further their learning in a variety of mental health and wellness areas.

Elementary and secondary Principals/VPs increased \$84,449 or .78%.

- The increase is due to labour framework provisions and ELHT premium increases offset by a reduction of 1.0 FTE principal due to the twinning of Joyceville PS and Glenburnie PS.

School secretarial and clerical increased by \$348,226 or 6.86%.

- The increase is due to labour framework provisions, LPF staffing increase of 2.68 FTE elementary, .5 FTE secondary positions, and ELHT premium adjustments.

Co-ordinators and consultants increased by \$66,793 or 2.51%.

- The increase is due to labour framework provisions and ELHT premium adjustments.

Continuing Education increased by \$255,534 or 18.49%.

- The increase is due to labour framework provisions, increased enrolment adjustments and ELHT premium adjustments.

Governance and administration increased \$56,258 or 1.07%.

- The increase is due to labour framework provisions, increase of 1.0 FTE temporary payroll position funded by the transitional supplement to assist with recently negotiated agreements and ELHT premium adjustments.

Facilities services increased \$572,693 or 4.13%

- The increase is due to labour framework provisions, LPF staffing increase of 1.0 FTE float caretaker, 1.0 FTE capital project co-ordinator and 1.0 FTE trades staff position and ELHT premium adjustments.

Other Non-Operating increased \$256,865 or 21.15%

- The increase is due to labour framework provisions, increase in teaching secondments and ELHT premium adjustments.

Supplies and services has decreased \$2,094,838 or 4.96%.

Schools has decreased \$538,258 or 5.02%.

- The decrease is due mainly to EPO funding changes, including one-time EPO funding received last year and no indication as of this time if some of these initiatives will be renewed in 2017-2018.

Governance and administration has increased \$26,290 or 1.55%.

- The increase is due to costs related to the recently negotiated labour agreements.

Transportation has increased \$207,055 or 1.31%.

- The increase is due to increases in bus operator contract rates.

School operations and maintenance has decreased \$127,400 or 1.94%.

- The decrease is due to a reduction in third-party leases.

Utilities has increased \$150,000 or 2.69%.

- The net increase is a result of projected increases in natural gas commodity prices and electricity costs offset by reduced utility consumption.

Other Pupil Accommodation has decreased \$1,812,525 or 100.00%.

- No building demolition request is being considered for 2017-18.

The 2017-2018 Preliminary Operating Budget Expenditures are \$244,690,056 which is an increase of \$6,222,738 or 2.61%.

The 2017-2018 Preliminary Operating expenditures of \$244,690,056 are balanced to the 2017-2018 Preliminary Operating revenues of \$244,690,056.

The Ministry requires school boards to submit budgets prepared on a full PSAB basis. The presentation of expenses on a full PSAB basis, including School Generated Funds, Charitable Trust donations and capital revenues and expenditures will be available at the next Committee of the Whole (Budget) meeting scheduled for June 14, 2017.

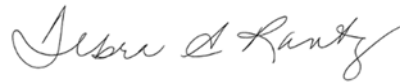
Recommendations:

That this report be received for information.

This report was reviewed by:



Paul Babin
Superintendent of Business Services



Debra Rantz
Director of Education

APPENDIX
Limestone District School Board
2017-2018
Preliminary Operating Budget – Expenditures

Expenditure Categories	2016-2017 Estimates	2016-2017 Revised Estimates	2017-2018 Estimates
Compensation			
Instruction			
Elementary Classroom Teachers	\$ 74,637,609	\$ 75,061,664	\$ 79,063,120
Secondary Classroom Teachers	45,461,205	45,803,606	46,958,534
Supply Staff	6,674,782	6,749,744	7,653,273
Educational Assistants/ECE's	17,176,264	17,259,494	17,714,153
Professionals/Paraprofessionals	6,860,712	6,804,703	7,027,334
Library and Guidance	3,479,106	3,479,648	3,585,941
Staff Development	899,052	1,000,498	833,760
Elementary Principals/VPs	7,118,508	7,275,360	7,383,512
Secondary Principals/VPs	3,169,442	3,355,842	3,332,139
School Office	5,023,789	5,079,730	5,427,956
Coordinators and Consultants	2,584,265	2,659,126	2,725,919
Continuing Education	1,303,026	1,381,884	1,637,418
Instruction Total	174,387,760	175,911,299	183,343,059
Support			
Governance and Administration	5,095,927	5,264,805	5,321,063
Facilities Services	13,589,140	13,855,509	14,428,202
Other Non-Operating	1,092,965	1,214,232	1,471,097
Support Total	19,778,032	20,334,546	21,220,362
Compensation Total	194,165,792	196,245,845	204,563,421
Supplies and Services			
Schools	10,255,683	10,725,112	10,186,854
Governance and Administration	1,401,939	1,697,489	1,723,779
Transportation	16,262,190	15,819,335	16,026,390
School Operations and Maintenance	6,495,000	6,583,012	6,455,612
School Utilities	5,584,000	5,584,000	5,734,000
Other Pupil Accommodation	-	1,812,525	-
Supplies and Services Total	39,998,812	42,221,473	40,126,635
Operating Expenditures Total	\$ 234,164,604	\$ 238,467,318	\$ 244,690,056

Note -

Supply teachers and Educational Assistant/ECE replacement costs are now required to be reported under Supply Staff as such, prior year comparative amounts for these lines Ministry reporting requirement changes have required some prior year comparative restatements for comparative purposes.

Limestone District School Board
Administrative Report



Report To: Committee of the Whole (Budget)

From: Paul Babin,
Superintendent of Business Services

Subject: **2017-2018 Learning Opportunities Grant**

Date: June 5, 2017

Objectives:

To provide information to Trustees on the 2017-2018 Learning Opportunities Grant.

Overview:

A Trustee has put forward a notice of motion at the May 17, 2017 regular board meeting requesting a comprehensive report on the Learning Opportunities Grant. Board policy requires that the motion be debated at the next regular board meeting, which is June 21, 2017.

This report may address some of the information requested in the above notice of motion; however, the purpose of this report is to support Trustees during the 2017-2018 budget process.

Observations/Analysis:

The learning opportunities grant for 2017-2018 consists of the following components:

Components	Amount	Enveloped	
Demographic Table Allocation	2,697,060	No	
Literacy and Math Outside the School Day Allocation	125,813	Yes	Student Achievement Envelope
Student Success Allocation	857,953	Yes	Student Achievement Envelope
School Effectiveness Framework	230,396	Yes	Student Achievement Envelope
Ontario Focussed Intervention Partnership (OFIP)	80,490	Yes	Student Achievement Envelope
Specialist High Skills Major (SHSM) Allocation	147,160	Yes	Student Achievement Envelope
Outdoor Education Allocation	168,477	Yes	Student Achievement Envelope
Mental Health Leader Amount	123,113	Yes	Mental Health Leaders Envelope
Library Staff Amount	121,846	Yes	Enveloping Library Staff
	<u>4,552,308</u>		

New to the Learning Opportunities Grant (LOG) in 2017-2108 is the addition of the Local Priorities Fund (LPF). This LPF funding of about \$2.6M is being provided as a result of education sector labour negotiations to address special education issues and other local priorities including funding for additional staff, salaries and professional development. These funds were placed in the learning opportunities grant as opposed to adjusting benchmarks in such GSN grants as the special education grant, school foundation grant and school operations grants, possibly, because the LPF is only a two-year initiative. There are no enveloping provisions for the LPF funds however; boards are required to work with their unions/federations to direct these funds to address local board needs and circumstances.

As most of the Learning Opportunities Grant components are enveloped this analysis will focus on the LOG demographic component table allocation, which is not enveloped.

According to the Ministry of Education 2017-2018 technical paper, the LOG demographic component table allocation is designed to provide funding based upon social and economic indicators that are associated with students having a higher risk of academic difficulty. This funding supports boards in offering a wide range of locally determined programs for these high-risk students. Boards have considerable latitude in determining the type of program and support they provide with this funding.

The Ministry of Education technical paper from fourteen years ago (2003-2004) describes the LOG demographic component table allocation almost identical to the above.

Over the years, school boards have utilized the LOG demographic component to provide programs and supports for students and to address some of the gaps in the GSN funding model from provincial constraint and restructuring initiatives. The LOG demographic component allocation is designed specifically to provide boards with considerable latitude and flexibility.

Limestone DSB has been challenged by GSN funding model changes in recent years, specifically in the special education grant. The flexibility of the LOG demographic component allocation has allowed the board to support about \$1.6M in special education programming spending in 2015-2016 (latest full year results) above the level provided by the GSN special education grant.

The following is a small sample of the programs and supports the \$2,697,060 Learning Opportunities demographic component allocation will assist in funding across our district in 2017-2018.

Special Education -Programming	1,600,000
Resource Education Assistants	673,000
School Connectivity to Internet	321,000
Yard & Lunch Supervision	275,000
District Athletics Program -Secondary	162,000
Compensatory School Budget Allocation -Elementary	66,000
Compensatory School Budget Allocation -Secondary	37,000
District Athletics Program -Elementary	37,000
Tell Them for Me	60,000
Focus Program Supplies	25,000
E-Learning Support	25,000
Food Sharing Project	21,000
Instructional Music Instructors	20,000
Young Choristers	20,000
Pediculosis Support	17,000
Student Leadership	16,000
Art Development -Art Gallery Supplies	5,000
Science and Heritage Fair	2,000
	3,382,000

Recommendations:

That this report be received for information.



Paul Babin
Superintendent of Business Services



Debra Rantz
Director of Education